

## ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 15 October 2014 at 7.30pm in the Meeting Room, Ickleton Village Hall

**Present:** Terry Sadler (Chairman), Lucy Davidson, Michael Robinson, Lewis Duke, Sian Wombwell, Tim Pavelin, Liz Goddard, Jocelyn Flitton (Parish Clerk), Peta Stevens, Cllr Mick Martin (District), Cllr Peter Topping (County) and David Lilley

**212/14 Apologies for absence:** Susan Clew, Liz Gibson

**213/14 To approve the minutes of the meetings held on 17 September 2014:** The minutes were approved and signed by the Chairman.

**214/14 Adjournment for questions from members of the public:** None

The Chairman brought the following item forward:

**223/14 Cemetery - Chapel** – Condition to be kept under Review –

September 2014 – Report by David Lilley – Doors needed painting/Broken window panes/Overgrowth of vegetation in Old Cemetery - David Lilley wished to say thank you for getting the overgrowth of vegetation cleared in the old Cemetery – it now looked much tidier. The Chairman will look at the doors to decide how much work needs to be done. He will then speak to Mr Lilley to see if he is able to carry out the work. The Chairman will speak with Shane Cahill about the broken window panes. **Action: TS**

Cemetery gates – The Clerk had not yet spoken with Mr Rule as their fairground activities were still happening and had not yet stopped for the winter. **Action: Clerk**

**215/14 Matters Arising:**

028/07 Proposed Tennis Courts – The Chairman had not yet spoken with James Macdonald. **Action: TS**  
265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – The Clerk had e-mailed CCC (Charlotte Collins) on 6<sup>th</sup> October 2014 to ask for an update, to which she replied that she would let her know as soon as she had heard from the contractor. **Action: Clerk**

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – This item was addressed after Cllr Martin had joined the meeting. Cllr Martin reported that Nigel Blazeby had tendered his resignation, which left Cllr Martin looking for someone else to champion the cause. **Action: Cllr Martin**

019/14 Ickleton Village Hall – Supplementary Trust Deed - This item was still outstanding. **Action: Clerk**

043/14 Ickleton Post Office – Meeting 11 September 2014 – A response had been received from the Post Office who said Mr Dilip Odedra was on the correct contract and were clearly not going to offer anything else. The Chairman will arrange a meeting between the Councillors and Mr Odedra to go through the letter and understand what is being said and if it can be taken forward. **Action: TS**

045/14 World War I Commemoration – Trees – Sian Wombwell reported that she and Lewis Duke had been to meet up with Arabella Killander of Pampisford Hall who has her own Arboretum. The visit proved to be very helpful and informative. She recommended for the centenary trees – Beech or Oak (columnar form) of a European variety as these fared better than the British tree. The costings were not yet known for the purchase of 16 trees. The Councillors said they preferred them to be the same tree and an Oak was favoured. Mrs Killander was happy to contact her tree supplier, as it was recommended that smaller trees should be planted. Lewis Duke had volunteered to prepare the ground and maybe place helium balloons at each spot where the trees would be planted. Sian Wombwell said each tree would need a mulch mat and a guard. It was agreed to purchase the trees and a planting ceremony for the first tree should take place on Tuesday 11 November 2014 after a two minutes silence at 11.00 am. A note will be put in Icene.

**Action: LD/SW/Clerk**

054/14 Haymarket Exhibitions – Cereals 2014 – Feedback – Lewis Duke reported that he had received a cheque for £750 from Haymarket, which he would pass onto the Clerk. **Action: Clerk**

064/14 SCDC Thermal Imaging Camera available for home energy surveying – to be discussed – There had been no response from the article in Icene. Lucy Davidson said she might be interested and would let the Clerk know the next day.

**Action: Clerk/Lucy D**

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming – This item was addressed when Cllr Topping joined the meeting. The Chairman had sent an e-mail to CCC (Steve Thulborn) on 15 September 2014 pointing out there was no red surfacing in Frogge Street – this was not planned and costs for the Parish Council to bear could be obtained. No solid white lines at the Duxford Road calming had been put in place by CCC; these were felt necessary now especially with the darker evenings approaching. No reply had yet been received from the Project Manager Mr Thulborn regarding the latter point. Cllr Topping will follow this up on our behalf.

**Action: TS/Cllr Topping**

125/14 Roadside verges approaching Gt Chesterford Bridge – No response and the verge was still uncut.

**Action: Clerk**

161/14 SCDC – replacement Litter Bin (near Skate park) – No further news from SCDC (Heidi Duffett) as to when this bin will be installed which was ordered in June 2014.

**Action: Clerk**

164/14 Mill Lane Railway Crossing – The Clerk had received an e-mail from Network Rail giving a new reference no. of 140926-000189 as the enquiry has now been passed to their local Community Relations Team. The Clerk will ask for an update.

**Action: Clerk**

165/14 CCC Local Highway Improvements Initiative 2015/16 - (026/12) Proposed 20mph Speed Limit and HCV's – Panel Meeting 29/30 October 2014 – This item was addressed when Cllr Topping joined the meeting. The Chairman had submitted our application. Skanska have put tubes on various roads in the village for the speed check. The Chairman had e-mailed Cambs Police today asking if he can share the information in time for the meeting on 30<sup>th</sup> October 2014 which the Chairman and Cllr Topping will attend.

**Action: TS/Cllr Topping**

169/14 Ickleton Information Guide (last updated November 2011) – Item to be updated after the Parish Council elections next May.

**Action: Clerk**

174/14 Litter bins attached to street lights – There are none attached to the street lights.

185/14 Parish Clerk – Handover/CAPALC Training Course 6 & 20 November 2014 - A date of 1<sup>st</sup> December 2014 is being worked on for the handover. Peta Stevens will be attending the CAPALC course.

**Action: Clerk/P Stevens**

191/14 Nettles & Brambles in Brookhampton Street – C Frankau had cut back the overgrowth.

194/14 SCDC Changes to Waste collections over Christmas & New Year/SCDC Magazine – Notice of the change for waste collections has been included in Icene. The Clerk had been in contact with SCDC as residents in Grange Road had not been receiving the quarterly magazine. Lewis Duke and Sian Wombwell also reported that they never receive the magazine. The Clerk will contact SCDC with this information copying in Cllr Martin.

**Action: Clerk**

197/14 Defibrillator – Representatives of Ickleton Football and Cricket Club were in agreement of having a defibrillator available. Pam Fearn (Chairman – Ickleton Village Hall) had contacted St John's Ambulance and had e-mailed a comprehensive view. After discussion it was agreed we should make further enquiries. The Clerk will ask Ickleton Village Hall if they would agree to a box being fixed to the outside of the hall (with electric connection) and if agreed the Clerk would contact St John's Ambulance and ask if someone could come along to a Parish Council meeting to explain the purpose and use of a Defibrillator. Lewis Duke made the point that as the Village Hall has a CCTV it should help stop any vandalism of the unit. The Parish Council could also check the unit every month when they held their meeting in the hall. Sian Wombwell expressed her reservations about installing the equipment.

**Action: Clerk**

205/14 Remembrance Sunday – Wreath - The Clerk had ordered a wreath (Royal British Legion) from Malcolm Hall asking him to deliver it to Gerry Birch and send the invoice to the Parish Council.

**Action: Clerk**

207/14 Stansted Airport Future Plans - The Chairman had yet to send the response.

**Action: TS**

208/14 Proposal to fence Coploe Pit (to enable grazing by sheep) - Sian Wombwell reported that her sons Will and James were happy to install the fence for a cost of less than £1,000. The Chairman said an accurate figure needs to be sent to the Wildlife Trust before the closing date of 31<sup>st</sup> October 2014.

**Action: SW/TS**

221/14 Purchase of Daffodil bulbs - The bulbs had been purchased and planted on the two green triangles at the top of Abbey Street.

**216/14 Youth Representation:** None

**217/14 Reports from District and County Councillors:**

District

Cllr Martin reported that there was grant money available (to the end of January 2015) to support elite young athletes and applications were welcome.

The City Deal was lumbering along but he had concerns about decision making.

The Saffron Walden to Cambridge cycle track was further down the list than Royston to Cambridge.

The first tranche of money is being focused on transport in the City.

The Project Manager of Astra Zeneca had reported that 800 out of 2,000 employees have already moved and were working in current rented buildings. They had rejected a move from Developers to lobby for building 4 to 5 bedroom houses, as they were in favour of 1 or 2 bedroom houses.

The Chairman thanked Cllr Martin for supporting the grant which the Ickleton Society had applied for and been given.

County – See Appendix I

Cllr Peter Topping left the meeting.

The Chairman brought the following items forward as they were connected:

**226/14 Affordable Housing and 230/14 SCDC Parish Councils Liaison Meeting 8<sup>th</sup> October 2014:**

The Chairman attended the meeting on 8<sup>th</sup> October when Affordable Housing was discussed. Under the City deal, a 1,000 affordable houses were to be built, mostly by SCDC in addition to existing commitments in the draft Local Plan. Cllr Martin added that 500 houses are to be built in Mill Road, Cambridge on the site of the City's previous waste compound. SCDC will inform us of the numbers on waiting list for Ickleton. The allocation of houses was discussed. Those built on exception sites are usually offered to those with a connection to the village, but if no one is available SCDC have a statutory duty to rehouse those in need to a local authority owned house. A Housing Association's rules may also compel it to rehouse someone without a local connection if there is no one with a local connection on their current list. Lewis Duke declared an interest as he was involved in an exception site. The Chairman suggested that maybe the Parish Council should be more pro-active and find out more information for the village, with the possibility of keeping our own list. Liz Goddard thought it might be necessary for people seeking accommodation in Ickleton to ensure that their requirements were made known to both SCDC and the local Housing Association on a regular basis. The Chairman asked Sian Wombwell if she could find out more information so that an article could be put into Icene about the criteria under which SCDC and the local Housing Association operated.

**Action: SW**

Cllr Mick Martin left the meeting.

**218/14 Correspondence received:**

SCDC	-	Leaflet for the year ending 31 March 2014
SCDC (K Hawkes)	-	Neighbourhood Planning Masterclass – 01/12/14
SCDC	-	September's Parish Bulletin
SCDC ( J Hopson)	-	South Cambs. Playing Pitch Strategy
SCDC (C Hunt)	-	Neighbourhood Planning & South Cambs
CCC (A Davies)	-	Mental Wellbeing / Newsletter Issue 2
CCC ( J Hargrave)	-	Information and Advice Survey
CCC (G Krishnamoorthy)	-	Key Documents for Local Residents Attention
CCC (C Collins)	-	Real Time Display Information
CCC (S Dighton)	-	Ickleton LHII 2015-16 bid
CAPALC (T Webb)	-	New Clerks Training Course
Pam Fearn	-	Defibrillator
Daniel Benson	-	Grave of Sir Robert George Wyndham Herbert
Various e-mails	-	Circulated to Councillors during the month
Network Rail	-	Mill Lane Crossing (Ref: 140926-000189)
Realise Futures (ECO Furniture)	-	Leaflet
NALC	-	Update to Model Financial Regulations (England)
Ruth Miller	-	Traffic calming

Nigel & Jackie Clark	-	Cleaning & Gardening business
Cambridgeshire ACRE	-	News Digest October 2014
Cambs. Police	-	Sawston & Linton Area Panel Meeting-23/10/14
Cambs. Police (D Crosby)	-	Ickleton 20 mph Speed Limit
Seedlings	-	What's On Sept – December 2014
Alexandra Rutterford	-	Fitzwilliam Museum Press Office
IWM (L Dobson)	-	Neighbours Forum 7 October 2014
Hundred Parishes (K McDonald)	-	Update 03 October 2014
E-cops	-	Various e-mails during the month
Fields in Trust	-	Friends Update
Uttlesford CAB	-	Update following AGM
HM Revenue & Customs	-	Various e-mails
Came & Co.	-	Additional Insurance cover for Play Equipment
Magpas	-	Newsletter
<b>Correspondence sent:</b>		
SCDC	-	Fly tipping past Coploe Pit
SCDC	-	South Cambs Magazine (Non-Delivery Grange Road)
CCC (C Howes)	-	Networking Meeting-Parish Paths South Area
Came & Co.	-	Additional Insurance cover for Play Equipment
Stella Parker	-	Right of Way re. No. 3 & 7 Abbey Street

**219/14 Planning application(s) received from SCDC:** Declarations of Interest to be declared.

Mr Duke declared an interest and left the meeting.

S/2090/14/FL – Alteration to window in west elevation to include provision of a door following removal of the existing lean-to element – Methodist Chapel, Abbey Street – Mr Lewis Duke.

The plans had not been returned by the Planning Committee to be available at the meeting. The Chairman reported on the application. The Recommendation of Ickleton Parish Council was: Approve

**Action: Clerk**

Lewis Duke re-joined the meeting.

**Appeal Decision (Ref: APP/W0530/A/14/2220481)** – Planning Application ref: S/2207/13/FL – Use of Land for Mobile Home – Ickleton Riverside Barns, Frogge Street – Mr H Miles – Appeal is dismissed.

**Tree Works subject to a Tree Preservation order or situated within a Conservation Area:**

Removal of trees at 28 Church Street – no application received. The Chairman had e-mailed SCDC (Ian Lorman) reporting the removal of 3 trees from the garden of the house (which is in the Conservation Area) which was currently up for sale. No response had yet been received. Cllr Martin agreed to speak to Charles Swain who is the Head of Enforcement.

**Action: TS/Cllr Martin**

**Meeting with SCDC Planning Department – 17 September 2013** – Waiting response re. Construction of garage 33 Church Street – Cllr Martin had met with the new Team Leader but had received no response as yet.

**Action: Cllr Martin**

**220/14 Reports from Councillors:**

Sian Wombwell asked if the Parish Council could request a Dog Bin to be attached to the kissing gate in the field (leading to the level crossing) in Brookhampton Street. The dog fouling was a health hazard to the sheep grazing in the field. She also noticed on Sunday a boom across the River Cam towards Hinxtton and two men in Yellow jackets clearing the river. The Clerk was asked to contact the Environment Agency to see if there had been a pollution incident.

**Action: Clerk (2)**

Michael Robinson reported that a street light (at the Back Lane end) was not working in the footpath running between Abbey Street and Back Lane.

**Action: Clerk**

Lewis Duke asked the Clerk to ask CCC (Highways) to clear the drains/gullies on Cemetery Corner so we could then ascertain if the grips are working, which have recently been cleared to allow water to run into the field.

**Action: Clerk**

Terry Sadler referred to Cllr Topping's report regarding the replacement of CCC Street Lights. Many households had received a leaflet from Balfour Beatty and the County Council announcing that work to upgrade and replace street lights was set to start in the next few months. The website referred to in the leaflet indicated that the process started 40 days after the leaflets appeared, and also showed the start date as



Running Track – Tim Pavelin reported that this had now been marked out and was 400 metres. It was being well used. To mark out the track, it takes much more white lining paint than marking out a football pitch. Jess Bloomfield is trying to source some paint, but in the meantime it was agreed Tim Pavelin could purchase two tins of paint at a cost of £15 each which the Parish Council would pay for. **Action: TP**

Aerial runway ramp – Lewis Duke has yet to report the state of the ramp to the Clerk. **Action: LD**

Key – Pam Fearn now held the key which Tony Burton previously held.

#### **224/14 Churchyard**

Repairing Flint Walls/Buttresses + repairing hole in wall + obtaining bricks – The Chairman reported that Shane Cahill was starting work this week and he had notified the Church Warden. **Action: TS**

Gravesite of Sir Robert George Wyndham Herbert – Work was still in progress. **Action: Clerk**

#### **225/14 Flooding**

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing to report. **Action: LD**

Cemetery Corner, Brookhampton Street + clearance of drains/gullies – see item 220/14

**227/14 Wellcome Trust Liaison Meeting – 18<sup>th</sup> September 2014**– CCTV signs/Environment Agency/Network Rail – Terry Sadler and Lewis Duke attended the meeting. Wellcome Trust had contacted the Environment Agency and received a reply in which EA stated they were in liaison with the Trout Fishing people and would clear part of the river. It was agreed the item should be included on WT Agenda again next time or the Parish Council should write to EA. The Wellcome Trust's land agent had contacted Network Rail about replacing the wire with a wooden fence at the Mill Lane crossing. The new building plans, which the Parish Council had no problems with were discussed. The CCTV signs had been installed as an area in Grassy Lane near the river was being used for inhaling Laughing Gas. The annual Firework Display will take place on Thursday 6<sup>th</sup> November 2014.

**228/14 SCDC Annual Award:** No official notice had been received, but Councillors were asked to give this consideration. **Action: ALL**

**229/14 Sawston/Linton Police Panel Meeting 16<sup>th</sup> October 2014** – The date has now changed to 23 October 2014. Lewis Duke and Jocelyn Flitton will attend. The Chairman asked Mr Duke if he could find out the police attitude towards our obtaining a 20mph speed limit and how they would enforce it. What was the experience of Linton since its introduction.

**230/14 South Cambs Parish Council Conference & Community Funding Fair – 28 October 2014:** The Chairman and Lucy Davidson will attend the Fair. **Action: TS/LucyD**

**231/14 Adjournment for questions from members of the public:** None

**232/14 Date and time of next meetings – 19 November 2014 at 7.30 pm**

There being no further business the meeting closed at 10.25pm

**Chairman**

**Date**

## **Appendix I - Report to Ickleton Parish Council - Oct 2014**

### **Street lighting**

Balfour Beatty work removing some lampposts and replacing others under the county wide scheme to update the old streetlights is scheduled to begin in November. The county council lampposts due to be removed - based on the list I have been sent - are as follows:

2 in Coploe Road

2 in Southfield

2 in Mill Lane

with replacements taking place in Duxford Rd, Priory Close, Coploe Rd, Frogge St, Southfield and Abbey Street. The new posts will be a metre higher and will be brighter,

If the parish council has any specific queries then I am happy to take this up with Tom Blackburn-Maze and also Balfour Beatty.

*The Chairman expressed concerns about the height of the posts especially in the Conservation Area.*

### **Emergency planning**

Sandbags - if the parish council can identify a garage to store them in, the district council will make a store of sandbags available for local use in flooding situations.

### **IWM**

Duxford IWM are going to review their traffic plans after the queues from the most recent event. The numbers attending were very unusual in that 24,000 people attended on the Sunday - over 10,000 people more than usual.

*(Lewis Duke attended the meeting held on 7<sup>th</sup> October 2014)*

### **Budgets**

The county and district council's budgets continue to be under severe pressure with significant savings required next year. I recommend the parish council thinks about this in the context of street lighting and gritting for example in that if these services are reduced, local arrangements may have to be made. This isn't good news, but we will need to keep an eye on the gritting routes for next winter.

The county has started a process of seeing if further savings can be made - on top of the already substantial cuts - by exploring what is the best set-up for local government. But the main costs are the statutory requirements on things such as adult social care

Steve Thulborn from the highways dept. has responded to the chairman's emails re the traffic calming schemes already in place. If there are things that need chasing up on then happy to do that.