

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 16 July 2014 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Tim Pavelin, Lewis Duke, Michael Robinson, Susan Clew, Liz Gibson, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Lucy Davidson, Cllr Mick Martin (District), Cllr Peter Topping (County), David Lilley

146/14 Apologies for absence: Liz Goddard

147/14 To approve the minutes of the meetings held on 18 June 2014: The minutes were approved and signed by the Chairman.

148/14 Adjournment for questions from members of the public: None

The Chairman brought the following item forward on the Agenda:

165/14 Parish Councillor Vacancy - Co-option: There had been only one application – Lucy Davidson - to fill the vacancy on the Parish Council. The Chairman proposed and all agreed that Lucy Davidson be co-opted on to the Parish Council. A Declaration of Acceptance of Office Order 2001 form will be duly signed. Mrs Davidson will complete the Register of Interests form and return to the Clerk.

Action: Clerk/LD

Mrs Davidson joined the Councillors for the rest of the meeting but did not take part in any vote.

149/14 Matters Arising:

028/07 Proposed Tennis Courts – Nothing to report from the Committee.

Action: TS

054/12 'No dogs' sign for Play Area – This item is still outstanding.

Action: TS/Clerk

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – The Clerk and David Lilley had contacted CCC for an update but had received no response. **Action: Clerk**
287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – Cllr Martin reported that Duxford PC had received a reply from CCC Highways. They were now writing to Nigel Lazeby at CCC.

Action: Cllr Martin

003/14 Chestnut Tree on Village Green (and Chestnut Tree near Village Hall) – The Clerk will contact some tree experts and arrange a meeting with them, the Chairman and herself to discuss the trees.

Action: Clerk

019/14 Ickleton Village Hall – Supplementary Trust Deed – This item is still outstanding with the Village Hall.

Action: Clerk

043/14 Ickleton Post Office – Responses to letters sent had been received from Mr Andrew Lansley CBE, MP and Sir Alan Haselhurst MP. Andrew Lansley had been in touch with the Post Office (Gary Herbert) who responded saying the Post Office at Ickleton has recently been awarded Community Status but seem to be under the misapprehension that Ickleton Post Office is open for two days a week. A meeting with Mr Herbert, Mr Odedra and representatives from the Parish Council will be arranged.

Action: TS/TP

045/14 World War I Commemoration – Nothing further to report. The cost of obtaining Black Poplars was very high and Sian Wombwell was not sure how these would grow in the hedgerow but they have not been ruled out.

Action: SW/LD

054/14 Haymarket Exhibitions – Cereals 2014 – The Chairman had not been able to send feedback but Lewis Duke had been contacted to give feedback and it was agreed that he should do this.

Action: LD

As an aside the village was very busy on 7 July when the Tour de France was in the area. This did entail large vehicles coming through the village as many local roads had been closed for most of the day.

064/14 SCDC Thermal Imaging Camera available for home energy surveying – to be reviewed in September.

Action: Clerk

109/14 Piped water supply to Allotments – Lewis Duke, Tim Pavelin and Susan Clew declared an interest. The Allotment Committee have been award £1,500 from the SCDC Community Chest. This leaves a

£3,500 shortfall. The Chairman proposed that he write to Wellcome Trust asking if they would donate £1,750 towards the costs of supplying water, with the Parish Council donating the balance of £1,750. After discussion it was agreed by 4 votes to go ahead with the proposal. **Action: TS**

125/14 Roadside verges approaching Gt Chesterford Bridge – The Clerk had contacted Gt Chesterford Parish Clerk who had responded saying he would remind Essex CC again but it took nearly four months last time to get a result. **Action: TS**

Footpath between Abbey Street & Back Lane – The Clerk had sent a letter to the resident. The Chairman will check the footpath and let the Clerk know if it has not been done. **Action: TS**

161/14 SCDC – replacement Litter Bin (near Skate park) The bin had been ordered but the date of delivery is not yet known. **Action: TS**

164/14 Mill Lane Railway Crossing – The Clerk will contact Network Rail. **Action: Clerk**

165/14 CCC White Lining ‘Give Way’ in Frogge Street and Butcher’s Hill - The white lining in Frogge Street had been done. CCC Highways have added the white lining in Butcher’s Hill to their list.

169/14 Ickleton Information Guide (last updated November 2011) – this outstanding with the Clerk.

Action: Clerk

150/14 Youth Representation: None

151/14 Reports from District and County Councillors:

District – Cllr Martin gave a verbal report:

Solar Panels – SCDC is checking out if solar panels are available on buy back houses.

Expansion of Shared Services – SCDC is teaming up with Huntingdon regarding Building control in a few weeks time. In the longer term this will include IT and Legal Services.

Joint Waste Service – SCDC are joining with Cambridge City with the latter moving to Waterbeach. This will save £170,000 per year.

Lifeline Service – SCDC are now offering a Lifeline+ Service with 3 extra options available to users.

Planning Appeals in Waterbeach had been successful. Sites outside village framework do not need the approval of the Parish Council until the Local Plan is approved possibly November/December but more likely in February 2015.

Recycling Centres are being reviewed and the worst scenario is that the hours they are open will be reduced.

Revised pre-application advice – charges are being reviewed, as is the possibility of paying to submit a tree works application. Cllr Martin will check this out. **Action: Cllr Martin**

County – Cllr Topping gave a verbal report:

CCC has been given more money for pothole repairs.

Recycling Centres – He is keeping an eye on this situation especially regarding Thriplow.

Long Term Transport Plan – The Chairman stated he had submitted views although he was not able to say he was representing Ickleton Parish Council.

152/14 Correspondence received:

CCC (A O’Donoghue)	-	World War One Commemorative Family Event
CCC (M Cunliffe)	-	Changes to the Winter Volunteer Scheme
CCC (P Topping)	-	20 mph
CCC (S Thulborn)	-	Traffic calming Frogge Street
CCC (A Davies)	-	Carers Away Day
CCC (CST – D Vacher)	-	Verges cut 2 programmes/Village Maintenance
CCC (M Cooper)	-	White Lining
CCC (S Dighton)	-	Local Highway Improvement 2015/16
CCC	-	Park & Ride Charges from 22 July
SCDC	-	Assets of Community Value – To include Ickleton Lion
SCDC (C O’Donoghue)	-	Parish Planning Forum
SCDC (J Fisher)	-	SCDC Community Infrastructure Levy Draft
SCDC (M Hudson)	-	Email disclosure error
Skanska	-	Traffic Surveys in Ickleton
Uttlesford District Council	-	Notice of Submission of Local Plan
Andrew Lansley CBE MP	-	Ickleton Post Office

Sir Alan Haselhurst MP	-	Ickleton Post Office
Park Leisure	-	Brochure
IWM (E Blaine)	-	Flying Legends Air Show
Peasgood & Skeates	-	Memorial – Peter Flitton
Wellcome Trust	-	Liaison Meeting Agenda (3/7/14) & Minutes (11/3/14)
Patrick Bloomfield	-	Use of Recreation Ground 7 July 2014-07-16
Jess Bloomfield	-	Proposal of outdoor Table Tennis Table
Malcolm Hall	-	Icene Advertisement
The Hundred Parishes (K McDonald)	-	Inclusion of Ickleton
Parish Clerk (Gt Chesterford)	-	Roadside verges near bridge
Cambs. ACRE	-	News Digest July 2014
Stop Stansted Expansion	-	Proposed routing changes
Various e-mails	-	Circulated during the month
Clerks & Councils Direct	-	July 2014 Magazine
CAPALC	-	E-Bulletin
CPRE	-	AGM 16 July 2014
Steve Shaw	-	Empowering Parish Councils to sell electricity
D Benson	-	Grave Sir Robert George Wyndham Herbert

Correspondence sent:

SCDC (L Casey)	-	Permitted Development
Parish Clerk (Gt Chesterford)	-	Roadside verges near bridge
Various e-mails	-	Sent in response
Derek Rule	-	Cemetery gates
Resident off Back Lane	-	Cutting back foliage
Abbey Memorials Ltd.	-	Memorial Cecil Vincent

153/14 Planning application(s) received from SCDC:

Declarations of Interest to be declared.

The Clerk left the meeting.

S/1471/14/FL – Erection of single storey extension to rear of dwelling in place of existing lean-to-shed and replacement of corrugated metal roof to side of dwelling with a natural slate roof – 1 Abbey Street, Ickleton – Miss Jocelyn Flitton Approve **Action: Clerk**

The Clerk rejoined the meeting. Cllr Peter Topping joined the meeting.

Application to SCDC for Lawful Development Certificate:

S/1316/14/LD – Lawful Development Certificate for Proposed Single Storey Rear Extension – 6 Southfield, Ickleton – Mr & Mrs Lingard. No comment or action was required.

Appeal made to the Secretary of State against the decision of SCDC:

Use of Land for siting of Mobile Home – Ickleton Riverside Barns - Frogge Street, Ickleton – Mr H Miles.
 Appeal reference: APP/WO530/A/14/2220481. Appeal start date: 18 June 2014. Representations must be received by 23 July 2014. The Chairman will send a response saying we maintain our previous comments and note that the site was again flooded in February. **Action: TS**

Planning application(s) granted by SCDC:

S/0373/14/FL – Dwelling and Associated Works – Land to the west of 20 Church Street, Ickleton – Heddon Mangement Ltd.

S/0603/14/FL – Single storey rear Orangery Extension – 26 Abbey Street, Ickleton – Mr & Mrs R Olds & J Hawkins

S/0690/14/LB – Single storey rear Orangery Extension – 26 Abbey Street, Ickleton – Mr & Mrs R Olds & J Hawkins

Meeting with SCDC Planning Department – 17 September 2013 – Waiting response re. Construction of garage 33 Church Street – Cllr Martin reported that it had not yet been possible to pose this question.

Action: Cllr Martin

Cllr Martin left the meeting.

The Chairman had left these items until Cllr Topping joined the meeting.

Matters Arising:

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming – Both features were still incomplete and accidents had been occurring especially in Frogge Street. The contractors had been notified

and it is hoped completion will take place in the very near future. It was noted in Duxford Road that the signage had been poorly situated with one sign blocking another.

Action: TS
165/14 CCC Local Highway Improvements Initiative 2015/16 (Deadline 12/09/14) - (026/12) Proposed 20mph Speed Limit and HCV's – The application form had been sent out on 20 June 2014 and it was noted that there is now a requirement to include the Polices comments on the proposals with the application form. The cost of carrying out a speed check has been increased. Timing to get this done is difficult due to school holidays. Councillors felt they have been given the run around and it has made it difficult to obtain the data required. The Chairman said unless a recognised contractor carried out the check it would be disregarded. Cllr Topping will make enquiries in order to help us with our bid.

Action: Cllr Topping/TS

Cllr Topping left the meeting.

154/14 Reports from Councillors:

Michael Robinson said the resident at No. 20 Coploe Road was enquiring as to why the grass was not cut in front of his house. The Clerk will speak with the Contractors.

Action: Clerk

Lucy Davidson reported broken slats on the round bench near the Village Hall.

Action: Clerk

Tim Pavelin reported that new fencing was being put up near the Hinxton level crossing.

Terry Sadler reported that Nitrous Oxide (Laughing gas) was being used in large quantities on the Recreation Ground with debris left lying around. The Police have been informed. It was agreed an article should be put in Icene warning parents of the dangers. The Clerk will liaise with the Police to check they are carrying out patrols of the area.

Action: TS/Clerk

155/14 Finance (Bank Balances) including payments to:

Harts (Jul) Icene - £73.14	A Pavelin (Emptying Litter Bins) – £80.00
Ickleton Village Hall (Hire of Hall) - £90.00	Tom Dazey (Repairing Skate Park) - £273.75
C Frankau (Repairing Skate Park) - £125.00	Sherriff Amenity (10 Litre T2 Green Pro) - £95.42
JA Flitton (3mths Salary & Expenses) - £820.47 (amended and approved)	
HMRC (PAYE) - £168.20	

Money received: Wrights Mower Centre (Sale of Countax Mower) - £150.00

Miss N C van-de-Velde (Icene Adv.) - £10.00 Peasgood and Skeates (Memorial P Flitton) - £56.00

Peasgood and Skeates (Burial fees P Flitton) - £73.00

Park Vehicle Services (Icene Adv.) - £120.00 Malcolm Hall (Icene Advert.) - £20.00

Outstanding invoice/receipt: Whittlesford Warriors - £105.00

Icene Advertisements – Review prices – It was agreed to leave the rates unchanged.

Bank Balances:

Community Account - £952.06

Business Base Rate Tracker Account - £58,814.98 (inc. Section 106 - £12,320.4)

Budget v Precept Update (3months) – The Clerk had circulated the figures. No queries were raised.

Section 106 Money:

Play Area – Lucy Davidson had met with Kompan – they had done Hinxton Play Area. A meeting to be arranged.

Action: TS/LucyD

Storage for Sports Clubs and Village Hall – The Chairman had sent a e-mail to SCDC (Lorraine Casey) to ask if this was Permitted Development. A response is awaited. After discussion it was agreed that a Metal Garage would be more suitable and we should look to purchase this as opposed to the Barn type. The cost had been given as £10,082. It was proposed and agreed that Michael Robinson would Project Manage this on behalf of the Parish Council. Ickleton Cricket Club is to notify the Parish Council how much they can contribute towards this building, which will belong to the Parish Council. The Parish Council will agree next month on the costs involved in this project.

Action: MR

Outdoor Table Tennis – Following this suggestion, the Council would like to receive suggestions as to where a table could be situated and the costs involved.

Action: TP

David Lilley left the meeting

156/14 Recreation Field and Play Area:

Wicksteed Annual Safety Inspection (26/03/14) – Skate Park – hole in middle section – this has now been repaired.

Wooden picnic table – This was still outstanding. Lucy Davidson agreed to look at various tables and notify the Clerk. **Action: LucyD/Clerk**

Permission to use Recreation Ground 7 July 2014 and use of key to Back Lane entrance – The ‘Ickleton Dads’ asked to use the Recreation Ground for a get together after the Tour de France. The Chairman gave permission.

157/14 Cemetery - Chapel – Condition to be kept under Review

Cemetery gates – Sian Wombwell reported that her contact was retiring so unable to help. The Clerk reported that Michael Rule should be able to do the work and will submit a quotation in due course.

Action: Clerk

Cemetery Chapel – ground rainwater channel – The Chairman reported that it was in an untidy state, but he felt it was not worth spending money in removing it. In its current condition it would function as adequately as the gravel surround that had been suggested. It was agreed to tidy it up by removing debris. The water butt should be resited so the overflow would be away from the Chapel. The Chairman will speak with Shane Cahill.

Action: TS

Application to erect Monument and inscription – Peter T Flitton – The Clerk had circulated the proposal for this Monument. No objections were raised.

Action: Clerk

158/14 Churchyard

Repairing Flint Walls/Buttresses + repairing hole in wall – This item was outstanding with the Chairman.

Action: TS

159/14 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing to report. **Action: LD**

Environment Agency – Wellcome Trust have not yet written to the EA. **Action: TS/LD**

160/14 Cambs ACRE – Affordable housing bus tour - 01/07/2014: Lewis Duke attended and said the tour around South Cambridgeshire was worthwhile. He said the key first stage was ‘Do we want them and where?’ This item will be put on next month’s Agenda to see if we take this forward. **Action: Clerk**

161/14 Consultations – SCDC CiL (closed 7th July): This had been completed by the Chairman.

162/14 Wellcome Trust Liaison Meeting 3rd July 2014: The meeting was dominated by the recent Planning Application, which is a Fast Tracking Contract with SCDC. The Parish Council had supported the application but with some reservations.

163/14 SCDC Parish Planning Forum 21/07/14: The Chairman is unable to attend this meeting. No one else was available.

164/14 Parish Clerk – Replacement/Vacancy: Due to holidays, the applicants had not been interviewed. Suitable dates will be arranged. **Action: TS**

166/14 Adjournment for questions from members of the public: None

168/14 Date and time of next meeting: Wednesday 20 August 2014 at 7.30pm

There being no further business the meeting closed at 10.42pm.

Chairman

Date