

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 17 September 2014 at 7.30 pm in the Meeting Room, Ickleton Village Hall.

Present: Terry Sadler (Chairman), Tim Pavelin, Susan Clew, Lewis Duke, Liz Goddard, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District) and David Lilley

189/14 Apologies for absence: Liz Gibson, Michael Robinson, Lucy Davidson, Sian Wombwell, Cllr Peter Topping (County)

190/14 To approve the minutes of the meetings held on 20 August 2014: The minutes were approved and signed by the Chairman.

191/14 Adjournment for questions from members of the public: David Lilley reported that nettles and brambles were overgrowing the road in Brookhampton Street near Stoney Arch. The Clerk was asked to contact C Frankau/D Pallett and ask them to cut them back, also to check if the landowners needed to be contacted. **Action: Clerk**

The Chairman brought the following item forward:

200/14 Cemetery - Chapel – Condition to be kept under Review – September 2014 – David Lilley submitted the following report:

Cemetery Chapel - Building

The chapel now seems in reasonably good repair, though it perhaps needs checking inside after we get a good rain.

The doors could do with a coat of paint.

There is one diamond of glass missing in one of the windows in the main chapel, though I suggest we leave this as it allows potential mower thieves to see we do not have one!

The window in the small room beside the water butt has several diamonds of glass broken or missing and this really should be repaired.

Cemetery

I shall report on the gravestones sometime in the New Year.

However, I feel that some thought should be given to getting rid of the increasing number of stinging nettles.

It may be decided that it is economically and ecologically sensible to let the grass grow long in much of the old cemetery, but I feel that with the continued interest in family history (helped by putting Ickleton cemetery register on the village website), it is unreasonable to expect visitors to walk through stinging nettles to inspect their ancestor's grave. **Action: Clerk**

Cemetery gates – The Clerk will contact Mr Rule again to see if he is able to help. **Action: Clerk**

192/14 Matters Arising:

028/07 Proposed Tennis Courts – The Chairman had not yet spoken with James Macdonald. **Action: TS**

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – The Clerk had e-mailed CCC (Charlotte Collins) on 9th September to ask for an update. No response has so far. **Action: Clerk**

019/14 Ickleton Village Hall – Supplementary Trust Deed – Linda Hynard apologised for the delay and hoped to complete this shortly. **Action: Clerk**

043/14 Ickleton Post Office – Meeting 11 September 2014 – The Chairman, Lewis Duke, Tim Pavelin, Dilip Oedra met with Gary Herbert (Post Office). The Chairman felt it was a useful meeting. The Post Office wish to terminate existing contracts in branches such as Ickleton and convert them to its new Post Office Local model. The target is to convert all branches by 2015 (the programme is a couple of years behind schedule). The subsidy that the Government gives to the Post Office to maintain the current number of branches is under pressure and will eventually be removed. The Post Office Local model is considered to be cost effective. The current arrangements in Ickleton are preserved as long as there is continuity of service, or unless there is radical change in the political landscape. Queries about the details of the current

contract remain to be resolved, hopefully, in the near future. The Parish Council might wish to consider writing to prospective candidates for South Cambridgeshire in the run up to the General Election about the position of Post Office Branches in small rural settlements. **Action: TS**

Cllr Martin joined the meeting.

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – Cllr Martin reported that Nigel Blazeby was verbally supportive. Cllr Martin will raise the point at the next Parish Planning Forum on 8th October 2014 at 6.30 pm **Action: Cllr Martin**

045/14 World War I Commemoration – Lewis Duke will speak with Sian Wombwell regarding the tree species to be planted. **Action: LD**

054/14 Haymarket Exhibitions – Cereals 2014 – Feedback – This feedback is still to be given to Haymarket. **Action: LD**

064/14 SCDC Thermal Imaging Camera available for home energy surveying – to be discussed – An article will be put in Icene asking if anyone is interested in borrowing the camera. Lewis Duke suggested that the Village Hall should be asked to use it. It was agreed that a bid for the use of the camera be lodged with SCDC (Siobhan Mellon) **Action: Clerk**

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming – The Chairman had received a response from CCC (Steven Thulborn) regarding his queries. **Action: TS**

109/14 Piped water supply to Allotments – The Allotment Association had received cheques from Wellcome Trust and SCDC Community Chest. The Parish Council, as agreed, have matched the donation from Wellcome Trust and a cheque for £1,750 was passed for payment by the Parish Council.

125/14 Roadside verges approaching Gt Chesterford Bridge – The Clerk had again notified the Parish Clerk at Gt Chesterford about our concerns on 21st August. No response had been received and she was asked to contact him again. The Chairman had after some difficulty also reported it online. **Action: Clerk**

154/14 Grass cutting map for village – As the grass had now been cut it was agreed to take this item off the Agenda.

161/14 SCDC – replacement Litter Bin (near Skate park) – No news as to the date of installation had been received from SCDC – a reminder had been sent. **Action: Clerk**

164/14 Mill Lane Railway Crossing – The Clerk had rung Network Rail who said the call had now been closed and we had been sent a letter on 3rd September, which had not been received. The Off Track team will now liaise regarding the upgrade of the fence. **Action: Clerk**

165/14 CCC Local Highway Improvements Initiative 2015/16 (Deadline 12/09/14) - (026/12) Proposed 20mph Speed Limit and HCV's – The Chairman had submitted our Application on 12/09/14. A letter and invoice had been received from Skanska for surveys to be carried out at Abbey Street, Frogge Street and Brookhampton Street (and includes Speeds of Vehicles). It was agreed Skanska should be told to avoid school holidays and the survey should include HGVs. **Action: TS**

169/14 Ickleton Information Guide (last updated November 2011) – This item will be left and updated after the elections next May. **Action: Clerk**

174/14 Litter bins attached to street lights - The Clerk has not checked this out yet. **Action: Clerk**

185/14 Parish Clerk – Handover – The arrangements have yet to be finalised. **Action: TS/Clerk**

193/14 Youth Representation: None

194/14 Reports from District and County Councillors:

District Councillor – An application for a grant had been received from The Ickleton Society for £650 for new archiving cabinets. The application was supported if there are available funds.

SCDC are now sharing Waste Services with the City and Huntingdon - Building control, Legal Office and the Planning Team. A £530,000 grant has been received to make this happen. The new Waste system came into force on 1st September. Notification of the changes (including Christmas and New Year) have been received and it was suggested these are put in Icene. These details were in the SCDC magazine, which had not yet been delivered to Ickleton. The Clerk was advised to ring SCDC. **Action: Clerk**

County Councillor –see Appendix I

195/14 Correspondence received:

CCC (M Cooper)	-	Ickleton gullies
CCC (P Peachey)	-	Ickleton gullies

CCC (CST)	-	Gully cleaning programme 2014-15
CCC (CST)	-	Networking Meetings regarding Parish Paths South Area
CCC (S Thulborn)	-	Traffic calming features
CCC (Local Projects)	-	Ickleton LHI 2015-16 Application
SCDC	-	Update on changes to Waste & Recycling Services
SCDC (A Grimmer)	-	Farewell (on his retirement)
SCDC	-	Planning/Consultancy Team Structures
Cambs. ACRE	-	Celebration of 90years of Community Action 23/09/14
CAPALC	-	South Cambs Parish Council Conference 28/10/14
	-	Training Courses 2014 (It was agreed to ask Peta Stevens if she could attend the two courses (for New Parish Clerks) for which the Parish Council would fund. Action: Clerk
David Miller	-	Traffic Calming
Gerry Birch	-	Coploe Pit Working Parties
Waldon Telecom Ltd.	-	Upgrade to existing equipment off M11 Coploe Road
Various e-mails received	-	Circulated during the month to Councillors
EACH	-	Thank You letter for Donation
HMRC	-	Generic Notification Notices
Wicksteed	-	Grasshopper Robinia range
Stop Stansted Expansion	-	Airports Commission /Calendar
LCR Magazine	-	Autumn 2014
Realise Futures	-	Eco Furniture
Kevin Budd/M Hall/A Sansum	-	Dog Bin – Back Lane (SCDC notified)
Correspondence sent:		
Whitehead & Day	-	Monument J Driver
Various e-mails sent response/chasing	-	Circulated to Councillors
I Livingstone	-	Piped Water supply to Allotments
Gt Chesterford Parish Clerk	-	Roadside verges approaching Gt Chesterford bridge
Kompan Ltd (S Allison)	-	Play Area Equipment
Autobuild Ltd. (L Osborne)	-	Sports Storage Unit
CCC (M Cooper)	-	Blocked Drains in Ickleton
SCDC (H Duffett/Mick Martin)	-	Dog Bin – Back Lane

196/14 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S/1922/14/FL – Erection of part two storey part first floor extension to rear of dwelling – 7 Abbey Street, Ickleton – Mr & Mrs John & Caryss Welch – After discussion, with four against and 1 abstention, the Recommendation of Ickleton Parish Council was to: Refuse

Planning application(s) granted by SCDC:
S/1682/14/FL – Single Storey Rear Extension – 6 Frogge Street, Ickleton – Mrs S McKibbin
S/1401/14/FL - Single Storey Extension to rear and side of house – The Old School House, 2 Frogge Street, Ickleton – Mr Robert Woodward
S/1710/14/FL – Erection of Single Storey Extension to Side of Dwelling – 48A Frogge Street, Ickleton – Mr & Mrs David Whitaker

Tree Works subject to a Tree Preservation order or situated within a Conservation Area:
C/11/40/054 – Removal of Honey Locust Tree – Newton House, 83 Abbey Street, Ickleton – Mr John Fowler – Approve

Mr Lewis Duke declared an interest.
C/11/40/054 – Remove declining Horse Chestnut to near ground level. Reduce Walnut to height by one third – Abbey Farm, Duxford Road – Mr Lewis Duke - Approve

Meeting with SCDC Planning Department – 17 September 2013 – Waiting response re. Construction of garage 33 Church Street – This item is still outstanding with Cllr Martin. **Action: Cllr Martin**

197/14 Reports from Councillors:
Tim Pavelin – There were details of Defibrillators in the Correspondence File and he asked if we should have one in the village. Susan Clew said there was one at the Genome Campus. It was agreed more

information needed to be obtained and contact should be made with the Village Hall, Cricket Club and Football Clubs to ask their opinions. The Item will be put on next month's Agenda for further discussion.

Action: Clerk

Liz Goddard said Peter Long wished to pass on compliments regarding the grass verges – he thought it the best he had seen.

Susan Clew – David Skeates had reported to her a near miss at the Duxford Road calming. It is hoped that the adding of white lines by CCC and making the signing more visible, drivers will slow down and take more notice. It was also noted that more white lining needs to be done at the Frogge Street calming. These need to be treated with some priority due to winter approaching.

Action: TS

Lewis Duke reported that Vili Mila is now the new Booking Secretary for the Village Hall. He had received reports that the ramp on the Aerial runway was slippery. He will check this out and report back to the Clerk.

Action: LD/Clerk

Cllr Martin left the meeting

198/14 Finance (Bank Balances) including payments to:

Cheque dated 28/08/14 – Autobuild Ltd - £4,028.94

Harts (Aug) Icene - £73.14

A Pavelin (Emptying Litter Bins/Rubber Gloves) – £82.35

Kompan Ltd (Playground Equipment) - £11,770.44

PKF Littlejohn LLP (Annual Audit) - £240.00

Ickleton Allotment Association (Piped Water Supply) - £1,750.00

SCUK Ltd –Highways Services (Surveys (inc. Speeds of Vehicles) on 3 Streets) - £981.42

Money received: D Bennett (Adv. Icene) - £10.00

Ickleton Cricket Club (donation towards Sports Storage unit) - £2000.00

Outstanding invoice/receipt: Whittlesford Warriors - £105.00

Tori Toombs (Adv. Icene) - £30.00

Malcolm Hall (Adv. Icene) - £20.00

Zaffir Mladenov (Adv. Icene) - £30.00 (E-mail received saying paid into bank)

PKF Littlejohn LLP – Conclusion of the audit and right to inspect the Annual Return for the year ended 31/03/2014. A notice will be put on the Noticeboard and in Icene advertising the conclusion and inviting residents to view the Annual Return or obtain a copy at the cost of £1.

Action: Clerk

Donation – Arthur Rank Hospice Charity – It was agreed to donate £50 towards the cost of their new building off Babraham Road.

Action: Clerk

Bank Balances:

Community Account - £981.42

Business Base Rate Tracker Account - £38,814.98

The spending of the Section 106 monies was outlined in the August minutes.

The Clerk to check if we need notify SCDC regarding the spending of the money.

Action: Clerk

Section 106 Money:

Play Area – Order placed with Kompan Ltd. - The payment of the equipment was passed at the meeting. The Clerk had received an e-mail from Lucy Davidson and Sara Mila who said Kompan and Diamond Playgrounds wish to start work on Monday. The Parish Council would like to know the details of the meeting the sub-committee held and information on Diamond Playgrounds connection. It would have been preferable if Lucy Davidson, as a Councillor, was present.

Action: Clerk

Sports Storage Unit – Order placed with Autobuild Ltd. – Work had begun at the weekend of clearing the shrubs during which time part of the flint wall belonging to Lynchets had fallen down. It was understood the resident had been informed. The Clerk was to ask Michael Robinson for a full report of the incident in case we needed to inform our Insurance Company.

Action: MR/Clerk

Insurance cover – Play Equipment and Sports Storage unit: Notification of these new items will need to be given to our Insurance Company.

Action: Clerk

HMRC VAT Reclaim (Jan – Jun 14) – Letter sent 01/09/14 (Claim £1,064.18) sent 17/07/14) – The Clerk reported that the reclaiming of VAT had worked like clockwork, but for some unknown reason, the latest application had not been responded to. The Clerk will try to contact them by phone and ask for advice from Linda O’Sullivan. **Action: Clerk**

Purchase/Plant Daffodil bulbs: It was agreed the Clerk could purchase a bag of bulbs, which will this year be planted on the triangle at the top of Abbey Street. **Action: Clerk**
David Lilley left the meeting.

199/14 Recreation Field and Play Area:

Wooden picnic table – replacement – An e-mail had been received about Eco Furniture, which the Clerk will look into the costs. **Action: Clerk**

Review Play Area Inspection Report - Tim Pavelin had circulated the report which is being kept by Albert Pavelin.

Bindweed covering Wood Chips – It is not known if this has been done by Michael Robinson. **Action: MR**
Running Track – The Clerk had sent a report following a meeting with Jess Bloomfield. Councillors would like to know that the Boot Camp is not a commercial venture. They would like to know who is doing the white lining and if they are using the machine owned by the Parish Council, a contribution towards the material used would be expected. Subject to the response received, it was agreed that it could go ahead for a trial period. **Action: Clerk**

201/14 Churchyard

Repairing Flint Walls/Buttresses + repairing hole in wall + obtaining bricks – This work is due to start in October. Michael Robinson is liaising with Shane Cahill with regard to obtaining bricks. **Action: MR**

Gravesite of Sir Robert George Wyndham Herbert – The Clerk is still waiting to hear when this work will take place. **Action: Clerk**

202/14 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing to report. **Action: LD**

Environment Agency / Wellcome Trust Agenda (see Item 204/14 below) – This item will be included in the meeting to be held with Wellcome.

Cemetery Corner, Brookhampton Street + clearance of drains/gullies – The Clerk was asked to contact CCC saying that they did not believe the gullies were cleared/cleaned on 10th July 2014 as they stated. The overall response from CCC was very unsatisfactory. **Action: Clerk**

203/14 Affordable Housing: This item to be left on the Agenda. **Action: Clerk**

204/14 Wellcome Trust Liaison Meeting – 18th September 2014 – Agenda items: CCTV signs – It was agreed to add: New Plans and Firework Display to the Agenda. A report on the meeting will be given next month. **Action: TS/LD**

205/14 Remembrance Sunday - Wreath for War Memorial: The Clerk was asked to order a wreath from the Parish Council. She will contact Malcolm Hall. **Action: Clerk**

206/14 SCDC Annual Awards: The Councillors were asked to think of candidates for when SCDC send out the forms. **Action: ALL**

207/14 Stansted Airport Future Plans: The Chairman will respond on behalf of the Parish Council emphasizing the points raised by Stop Stansted Expansion. **Action: TS**

208/14 Proposal to fence Coploe Pit (to enable grazing by sheep): The Wildlife Trust would like sheep to graze in the pit to keep the scrub under control, which has been very rampant this year. The Chairman is to speak to Peter & Sian Wombwell to see if they would agree to put their sheep in the pit. It would however need re-fencing at the front. The Wildlife Trust had obtained a quote for £1,000 + VAT. The

Wildlife Trust would apply to the Biodiversity Fund for a grant and should be able to make a contribution from its own funds. Councillors were happy to contribute one third of the cost. **Action: TS**

209/14 Sawston/Linton Police Panel Meeting 16th October 2014 – Items for the Agenda: Lewis Duke will be unable to attend this meeting. No items were put forward for the Agenda. **Action: Clerk**

210/14 Adjournment for questions from members of the public: None

211/14 Date and time of next meetings – 15 October 2014 at 7.30 pm

There being no further business the meeting closed at 10.05 pm

Chairman

Date

Appendix I

County Councillor - Peter Topping

Report to Ickleton Parish Council - Sept 2014

Broadband

1. I spent a morning with Connecting Cambridgeshire in my role as Broadband Champion. Because much of Ickleton is already covered by existing commercial roll-out plans so it is worth residents checking if they can already receive superfast broadband or are included in plans for commercial roll-out by 2015.
2. Connecting Cambridgeshire has been successful in its bid for £1.2 million from the European Regional Development Fund Regional Competitiveness Grant to deliver support for local businesses. This means a countywide support programme for small businesses will be delivered to assist with the adoption of broadband and broadband-enabled technologies.
3. If a household is served by superfast then the next step for those who want faster broadband than they currently have is to test the broadband speed - the Connecting Cambridgeshire webpage tells you how to do this - and then shop around for an improvement by buying what is known as a **fibre based package** from an ISP provider. In some cases - if someone bought a deal from a provider some years ago - it may be cheaper, or it may be a few pounds more a month.

Transport strategy

4. Transport Strategy for Cambridge and South Cambridgeshire - Consultation is currently underway on the draft Transport Strategy for Cambridge and South Cambridgeshire. This is being run alongside the consultations on Cambridge City Council and South Cambridgeshire District Council's draft Local Plans. The consultation period closes on the 30 September. The intention is for the Strategy to be adopted in early 2014 to support the submission of the draft Local Plans to the Planning Inspectorate.
- 5.

Transport issues locally, and highways improvement bid

5. I met with Mike Cooper in late July. His role is now about keeping what is already there going, ie repairs etc, while for new initiatives, Stuart Rushby is more the contact. I chased up the county to paint the red area at the build-out for the traffic calming feature at the Duxford end of the village which they had forgotten about.
6. I fully support the bid for a 20 mph zone and said so when contacted for my views by the Cambridge News. I think the proposal for part but not all of the village is a sensible one. The panel to decide the bids from parishes meets in October. In terms of the bid, I am ready to offer advice and support on the day itself if the parish would find that helpful.

District plan and housing

7. The lack of a five year land supply continues to cause problems for district councils across the country, and in South Cambs this is also the case, as per the recent application at Waterbeach and also at Melbourne where the developers are confident they can win on appeal even though the district planning committee rejected. It follows that the parish council needs to keep close to any possible developments for putting forward land as even though the land may be not part of the district council's plan, the bid could still succeed. Mick Martin your district councillor will have the details.

Thriplow recycling depot.

8. The County Council is running a consultation on the future of its Household Recycling Service and this survey finishes **on 26 Sept**. So if you use Thriplow Recycling Centre - and even if you don't - then it is important to give your views. The County is looking at various efficiency and money-saving options including closing sites, reducing their hours or possibly their days, getting a charity or a not-for-profit to help run, charging for certain types of waste from DIY activity. There are forms that are on hand to be filled in if you visit the sites or you can go to www.cambridgeshire.gov.uk/recyclingcentreservice.

The decision on the future of the service will be made in the autumn. This is a very useful service and the Thriplow site is always busy. So please let the county know what you think. The concern is that reducing access to these facilities could increase fly-tipping.

and finally . . .

9. I am now vice-chairman of the Audit Committee at the County Council, and have been asked to represent the county on the **Local Access Forum** which has the job of improving access to public land and making sure developments include good access to the countryside.

10. Some villages have local outreach wardens for elderly and isolated people, lunch clubs and hospital lift groups and I am doing some research. I have met with a local charity that has good insight into this issue and what services are available. I am happy to advise the parish council on any points coming out of this