

# ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 18 September 2013 at 7.30 pm in the Meeting Room, Ickleton Village Hall

**Present:** Terry Sadler (Chairman), Michael Robinson, Lewis Duke, Tim Pavelin, Liz Goddard, Kern Roberts, Liz Gibson, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District), Cllr Peter Topping (County) and David Lilley

**192/13 Apologies for absence:** Susan Clew

**193/13 To approve the minutes of the meeting held on 21 August 2013:** The minutes were approved and signed by the Chairman.

**194/13 Adjournment for questions from members of the public:** None

## **195/13 Matters Arising:**

028/07 Proposed Tennis Courts – The Chairman had written to Mrs Stella Parker giving the decision not to pursue the lease of part of the adjacent field for possible tennis courts. **Action: KR**

168/11 Queen Elizabeth II Fields – Plaque (2) – The Clerk had received a response from Kathryn Cook at Fields in Trust saying that they had “run into an unexpected hiccup with the plaque treatment, which is that the foundry are now not going to do it.” Fields in Trust will notify us in due course what course of action they intend to take. The second plaque is still awaiting installation. **Action: Clerk**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – The Clerk had sent a reminder to Heidi Duffett (SCDC) asking if she knew when these bins would be installed. As yet no reply had been received. **Action: Clerk**

252/12 Memorial to Sheila Birch (Coploe Pit) – The Chairman and Gerry Birch had looked at the updated version of the notice board and had suggested some improvements. Laura Osborne of Wildlife Trust should shortly have the final version available. **Action: TS**

009/13 Potholes – The Chairman has yet to send a e-mail to Mike Cooper (CCC). It was noted that the many potholes along Grange Road and subsequent minor roads had been repaired. **Action: TS**

030/13 White Lining on roads – This item will be included in the e-mail mentioned above. **Action: TS**

097/13 Telephone Kiosk – This item was still outstanding with the Clerk. **Action: Clerk**

121/13 Coploe Pit – Wildlife Trust re. rabbits – this item was still outstanding with Michael Robinson. **Action: MR**

Bus shelter Abbey Street – The Chairman had spoken to the residents of No. 73 Abbey Street who had already trimmed back some of the ivy. They have agreed to cut through the stems so the ivy on the sides and roof shelter which should then begin to die. He had also asked Dominic Pallett to clear the ivy away from the plastic guttering. The Clerk will contact John Pattie to see if he is now able to carry out any relevant repairs on the shelter. **Action: Clerk**

150/13 Proposed Foot and Cycle Path between Saffron Walden and Cambridge – Gareth Bevans had sent details of the proposal to local surrounding villages asking for their support. **Action: TS**

179/13 Street Lighting – Changes by Balfour Beatty – Liz Gibson had contacted Balfour Beatty who informed her that there was nothing further planned for the village until July-December 2015. Works planned can be viewed at any time on the website: [www.lightingcambridgeshire.com](http://www.lightingcambridgeshire.com)  
Sian Wombwell joined the meeting.

185/13 Fast Broadband – The Chairman had responded to Mark Alexander saying that the Parish Council was interested in seeing better broadband becoming available and asked to be kept informed of developments. **Action: TS/LD**

187/13 Neighbourhood Watch Coordinator – Glynis Hammond will send contact details, which will be put in Icene. **Action: Clerk**

188/13 Copse tribute to Ron Coulson – Sian Wombwell had completed the online application to Woodland Trust and waits to hear the outcome due in October. She felt we fulfilled all the criteria. **Action: SW**

189/13 Correspondence File – The missing Correspondence File had not reappeared. After discussion it was agreed that the Clerk would purchase another file. It was agreed that everyone would send a e-mail when they move the Correspondence File on. **Action: ALL**

**196/13 Youth Representation:** None

**197/13 Reports from District and County Councillors:**

District Councillor's Report - Appendix I  
County Councillor's Report - No report received

**198/13 Correspondence received:**

CCC (Michael Cunliffe) - Winter Volunteer Scheme  
CCC - Carers Away Day 11 October 2013  
CCC (S Thulborn) - Local Highway Improvements  
SCDC (K Miles) - Local Plan – Consultation Extended to 14 October  
SCDC (A Grimmer) - Trees r/o 12 Birds Close  
SCDC (K Wood) - Meeting 17 September 2013  
Fields in Trust - Fields in Trust Awards 2013/Plaque on Village Hall  
Cambridgeshire Acre - News Digest  
Various e-mails - Circulated during the month to Councillors  
CAPALC - E- Bulletin  
Sovereign - Brochure Play equipment  
Kate Williams - Piano Recital for your village  
HMRC - Help for employers  
Cambridgeshire Neighbourhood - Guide to getting involved and shaping your Community  
Seedlings Children's Centre - Programme September – December 2013  
Glasdon - Brochure  
Clerks & Councils Direct - Magazine September 2013  
LCR - Magazine Autumn 2013  
CCC - Connecting Cambridgeshire  
P & C Cocks - Planning Application: S/1799/13/FL  
K Worthing - Planning Application: S/1799/13/FL  
Mrs E Baker - Proposed speed restriction outside South Lodge, Frogge Street  
Rev Dr Jessica Martin - Graveside of Sir Robert George Wyndham Herbert  
Lee Bolton Monier-Williams - CB331648 – Coploe Hill Pit – application to cancel Unilateral Notice

**Correspondence sent:**

Mrs Stella Parker - Proposed Tennis Courts  
SCDC (Heidi Duffett) - Additional bins  
Dominic Pallett - Abbey Street bus shelter  
Mark Alexander - Enabling fast broadband  
Mrs E Baker - Proposed speed restriction outside South Lodge, Frogge Street  
Mrs J Williams - Traffic Calming Measure, Frogge Street  
Trevor Silk - Aerial Runway  
Various e-mails - Circulated during the month to Councillors

Cllr Peter Topping joined the meeting.

**199/13 Planning application(s) received from SCDC:**

Declarations of Interest to be declared.

Tim Pavelin declared an interest in the next item and did not take part in the discussion.

S/1799/13/FL – Part One and a Half, Part Two Side Extension – 28 Church Street – Heddon Management – After discussion, it was a unanimous decision to recommend: Refusal **Action: Clerk**

**Planning application(s) granted by SCDC:**

S/1726/12/FL – Development of new facilities for Welch’s Transport Group incorporating storage and distribution building, vehicle sales, service, MOT and repair building, associated offices, customer car, staff car, truck and crane parking – Moorfield Road, Duxford, Cambs, CB22 4PP – Mr Peter Bovill, Montague Evans LLP, 5 Bolton Street, London W1J 8BA.

S/0759/13/FL – Extension to Electricity Switchroom (retrospective application) – Wellcome Trust Genome Campus, Hinxton – Wellcome Trust Ltd.

**Meeting with SCDC Planning Department – 17 September 2013** – The Chairman thanked Cllr Martin for attending the meeting with them. He thought the meeting was useful and comments made appeared to have been taken on board and he felt sure that it had been beneficial to both parties. He will write to thank SCDC for their time.

**Action: TS**

**Construction of garage 33 Church Street** – This was mentioned during the meeting and we are still waiting a response especially regarding the curtilage.

**Action: TS**

**SCDC (Sawston) Local Plan** – Extra housing in Sawston – Extension to 14<sup>th</sup> October 2013. Concerns were made regarding the extra housing, some of which was on green belt land and there was not enough consideration being given to transport, its links and lack of parking within the village. It would have a great effect on Babraham and would the Sawston Health Centre be able to handle the extra intake? The Chairman will send a response on behalf of the Parish Council.

**Action: TS**

S/0960/13/FL – 66 Abbey Street – Mrs Barbara Cooper – No decision or referral to SCDC Planning Committee as yet – Discussions are currently taking place regarding the boundaries.

The next items had been deferred until Cllr Topping had joined the meeting.

**Matters Arising:** 026/12 Proposed 20mph Speed Limit/ HCV’s/M Cooper(CCC)quote for traffic survey-£660-£1,000 – The Chairman outlined the current situation to Cllr Topping, especially the situation regarding CCC. The Chairman and Kern Roberts had met today with the LHI Project Engineer (Steve Thulborn) and his comments had been consistent with those given by Brian Stinton and not those by Mike Cooper. Mr Thulborn had suggested we contact David Lines who is on the Policy and Regulation Committee. Cllr Topping then gave his opinion and suggestions. He mentioned that Abington was also applying for a 20mph Speed Limit. The Chairman asked Cllr Topping to contact David Lines and ask for a meeting, which he and Kern Roberts would attend to make some progress on this situation.

**Action: PT/TS/KR**

**205/13 CCC - Local Highway Improvements 2013/14:** At the meeting held this afternoon, the Project Engineer had commented that funding had been awarded in advance of detailed design work being done. Safety Audit colleagues had now looked at the proposals and were concerned about adequate lighting near the build outs. The conclusion had been that this would not present a problem at the Duxford Road feature, which could be managed without lights, but owing to the large canopy of trees in Frogge Street it was suggested that two lights might be required, which would cost £2,500 each. The funding available would not cover the costs and the Parish Council would be asked to make a larger contribution if they wanted two features as originally planned. The Chairman was asked to write asking for the new costs likely to be involved before the Parish Council could further this project.

**Action: TS**

Cllr Peter Topping and David Lilley left the meeting.

**200/13 Reports from Councillors:**

Liz Gibson commented on the large bollards, which had been installed outside 53 Abbey Street as these were not in keeping with other bollards situated in Abbey Street. The Chairman reported that Mr & Mrs Clew had already been in touch with Mike Cooper (SCDC) regarding the size.

Terry Sadler asked those Councillors not present last month to sign a Rural Fair Share Petition. He also wished to record the thanks of the Parish Council to the Sizzler Group in organising a great event last Saturday despite the weather.

Cllr Mick Martin left the meeting

**201/13 Finance (Bank Balances) including payments to:**

24/08/13 - Playquest Adventure Play Ltd. (New Carrier for Aerial Runway/Pendulum Seat & Chain - £471.00

Harts (August Icene) - £91.08

Albert Pavelin (Emptying Litter Bins) - £90.00

**Money received:**

SCDC (Section 106 (Land adj. 21 Church Street – Mr & Mrs P Owen) - £4,962.74

**Bank Balances:**

Community Account - £ 1,353.31

Business Base Rate Tracker Account - £51,288.50

(including Section 106 - £12,320.43) Item to be put on next month's Agenda.

**Action: Clerk**

**202/13 Recreation Field and Play Area:**

Rubber Matting under swings – outstanding with C Frankau

**Action: Clerk**

Broken benches (rear of R Herbert's garden) – outstanding with C Frankau

**Action: Clerk**

Wicksteed Annual Safety Inspection (09/04/13) – Repair to Playhouse & ramp on aerial runway – this is outstanding with Michael Robinson.

**Action: MR**

Aerial Runway – The equipment had been ordered and received from Playquest. Contact had been made with Trevor Silk and we are waiting to hear further if he is able to fix the aerial runway and swing, which has currently been removed.

**Action: TS/Clerk**

Small Play Area Gate near Village Hall – this has now been fixed.

Ickleton Cricket Club – re-siting Basketball square – Michael Robinson reported that they are currently obtaining quotations and the position needs to be agreed. Work is taking place this weekend on the cricket square.

Trees – Sian Wombwell reported that she had checked the Ash, Oaks (2) and Elm and they were all looking OK. The medium size Horse Chestnut tree has signs of canker, which will only get worse. Spraying of the tree that has re-sprouted will be done in due course.

**Action: Clerk**

**203/13 Cemetery - Chapel** – Condition to be kept under Review

Cemetery gates + 'Please close the gate' sign – both of these items are outstanding.

**Action: SW/Clerk**

Cemetery Guidelines – Funeral Directors copy – these are outstanding.

**Action: TS/Clerk**

Cemetery Chapel masonry repairs – Michael Robinson is obtaining some bricks and will liaise with the builder who is due shortly to start the work.

**Action: TS/MR**

**204/13 Churchyard**

Repairing Flint Walls/Buttresses – see notes above regarding repairs.

**Action: TS/MR**

Sir Robert Herbert's grave – Daniel Benson who had visited Ickleton in August 2011, had forwarded a report to Rev. Dr Jessica Martin in which the Queensland Government of Australia wishes to organise for repairs to be undertaken at their expense. The Parish Council agreed to their proposals of cleaning and repairs.

**Action: Clerk**

**206/13 Land Registry – Title Number: CB331648 - Application to cancel the unilateral notice –**

**Coploe Hill Pit** – The Parish Council had submitted a Form UN4 to the Land Registry. A letter had been received from Lee Bolton Monier-Williams, Solicitors acting for Ickleton Parochial Church Council, saying they have written to the Land Registry to object to the Parish Council's application. They ask for a response with the grounds for objecting to the unilateral notice. The Chairman had visited the Cambridgeshire Archives to look through old records and will be sending a response on behalf of the Parish Council.

**Action: TS**

**207/13 CCC – Protected Road Verges** – Sian Wombwell reported that she had received a e-mail from Deborah Marchant (CCC) stating they would be carrying out a full width cut of the verges and not removing the cuttings. Peter Wombwell has carried out the cutting for the previous two years and removed the cuttings, following which it was noted how the verges had improved this year. CCC was informed by

Sian Wombwell that Peter Wombwell was happy to continue cutting the verges. The Chairman asked for the Parish Council's thanks to be passed onto Peter Wombwell for voluntarily doing this work.

**208/13 Cambridge PPF – Workshop Saturday 28 September 2013** – The Clerk will inform them that either Sian Wombwell/ Lewis Duke will attend this workshop. **Action: Clerk**

**209/13 Localism Act 2011 – Community Right to Bid** – This item is outstanding with the Chairman. **Action: TS**

**210/13 Footpath – Frogge Street to Gt Chesterford** – This item to be included in e-mail to Mike Cooper (CCC) **Action: TS**

**211/13 Flooding**

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Lewis Duke has yet to fix up a meeting with Clive Onslow. **Action: LD**

**212/13 Village Website – Update** - Nothing new to report. **Action: SC/Liz Gib**

**213/13 Remembrance Sunday – Royal British Legion Wreath** – It was agreed to order a wreath from Malcolm Hall on behalf of the Parish Council. **Action: Clerk**

**214//13 Purchase/planting Daffodil bulbs** – It was agreed that the Clerk would purchase a bag of daffodils which would be planted by Tim Pavelin, Clare Driver and herself on the village green. **Action: Clerk**

**215/13 Adjournment for questions from members of the public** - None

**216/13 Date and time of next meeting – 16 October 2013 at 7.30pm**

There being no further business the meeting closed at 9.55pm.

**Chairman**

**Date**

Discretionary Housing Payments.

At a meeting of South Cambridgeshire District Council's Cabinet (Thursday 12 September), councillors approved the Discretionary Housing Payment policy which they said will target resources where they are most needed and give young people at key stages of education a better chance of fulfilling their full potential.

The policy sets out how the Council will consider applications for rent top-ups to families who have seen benefits reduce as they are deemed to be under occupying their home following national welfare reform changes in April, and have children at key stages of education – such as studying for GCSEs.

The short-term payments for up to one year will mean young people can complete their exams without the disruption of moving home and possibly school.

Councillors also heard at the meeting that the number of people claiming housing benefit in South Cambridgeshire had fallen and is at its lowest level since 2010. Discretionary Housing Payments will see funding made available to help people maintain or take up employment, such as help with high transport costs.

The £151,000 funding pot available from government will also be used to help prevent homelessness which will help reduce the Council's temporary accommodation bill.

At the meeting Cabinet also agreed to seek consent from the Department for Communities and Local Government for an additional £100,000 short-term housing support for eligible Council tenants.