

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 19 February 2014 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Michael Robinson, Lewis Duke, Tim Pavelin, Liz Goddard, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Peter Topping (County) and David Lilley

025/14 Apologies for absence: Kern Roberts, Susan Clew, Liz Gibson and Cllr Mick Martin (District)

The Chairman made special mention of Stanley Peck and Gordon Woolhouse who had both died recently. Mr Peck had run the village Neighbourhood Watch scheme for some time and Mr Woolhouse had been the Parish Clerk and had also been responsible for steering the completion of the current Village Hall.

026/14 To approve the minutes of the meeting held on 15 January 2014: The minutes were approved and signed by the Chairman.

027/14 Adjournment for questions from members of the public: None

028/14 Matters Arising:

028/07 Proposed Tennis Courts – Nothing to report.

Action: KR

168/11 Queen Elizabeth II Fields – Plaque (1) – The plaque had now been fitted to the end of the skate park.

026/12 Proposed 20mph Speed Limit/ HCV's – The Chairman had submitted the application for funding to the CCC Highways. We expect to know the outcome in March.

Action: TS/KR

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area – The Clerk had received no response from her e-mail sent to Heidi Duffett (SCDC) on 11th February asking for an update.

Action: Clerk

252/12 Memorial to Sheila Birch (Coploe Pit) – A gathering to formalise the Interpretation Board will be arranged later at a date suitable to Gerry Birch. The Chairman has contacted the Ickleton Society to inform them that their contribution towards the cost would be £170.

Action: TS

030/13 White Lining on roads – The Clerk will send a reminder to Mike Cooper (CCC) that this work was due to be done in March.

Action: Clerk

189/13 Correspondence File - The file was brought to the meeting; two Councillors had not seen the file.

Action: ALL

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays - We are waiting to hear from CCC regarding the installation date.

Action: TS

278/13 Proposed closure to vehicles at Mill Lane level crossing - This item will be discussed at the Wellcome Trust Liaison meeting.

Action: TS

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – In the absence of Cllr Martin there is nothing to report.

Action: Cllr Martin

003/14 Chestnut Tree on Village Green – The Chairman had looked at the tree and did not think we should do anything until it was in leaf, when it would be looked at again.

Action: TS

009/14 Wellcome Trust Liaison Meeting + Tree Planting – The next liaison meeting is on 11 March 2013 at 3pm. Following a letter from a resident in Brookhampton Street saying the new building was very prominent, the Chairman had visited their residence. Trees have been planted and the view should improve as the trees grow.

Action: TS/LD

BMX Cycle Track – The landowner had replied to the Clerk that he had no knowledge of this track on his land. The Clerk replied saying that the Parish Council would find it helpful if they were kept up-to-date on any action he may decide to take.

019/14 Ickleton Village Hall – Supplementary Trust Deed - Nothing to further to report. **Action: Clerk**

021/14 Pavement – 4 Southfield – Mike Cooper (CCC) will meet with the resident to decide on the next step.

022/14 Village Litter Pick – 9th March 2014 - Councillors to note and hopefully be able to help on the day.
Action: ALL

Cllr Peter Topping joined the meeting.

043/14 SCDC Community Pride & Village Hero Awards 2013/14 (Closing date 24 January 2014) – The Chairman had spoken to Mr & Mrs Fowler and had put them forward for their ‘Contribution to health and well-being’ and had also put Sue Fowler forward for the ‘Village Hero’ award.
Action: TS

029/14 Youth Representation: None

030/14 Reports from District and County Councillors:

District Councillor Mick Martin has reported the following:

- Council Tax proposal from SCDC is a rise of £2.46 per year per band D property
- Community Chest grant goes from £1000 to £1500 from 1 April 2014.
- From December 2014 green bins will only be collected monthly for December/January/February. This with other rationalisation of waste collection (not affecting service to residents) will lead to a saving of £450,000 per year.

County Councillor Peter Topping reported that he had forwarded an e-mail he had received from Steve Dighton. The Chairman asked Cllr Topping if he could forward the two PDF files that had been mentioned.

Action: Cllr Topping

Cllr Topping was attending a meeting at CCC Highways, Whittlesford relating to local Cycle Paths.

031/14 Correspondence received:

HMRC	-	Information for Employers
S Watson	-	How Ickleton Parish Council can support local schools
Came & Co.	-	Guidance for Managing Flood Risk/Response to queries
Thriplow Daffodil Weekend	-	Saturday 5 th & Sunday 6 th April 2014
Wicksteed Playscapes	-	Annual Inspection
CCVS	-	Newsletter for support for community & voluntary groups
Hundred Parishes	-	Progress report
Scott Wentzell	-	Two queries relating to Frogge Street (The Chairman has drafted a response to be sent shortly)
Various e-mails	-	Circulated during the month
Stop Stansted	-	Review of 2013
NALC	-	Impact of the 2014 European Elections
CAPALC	-	Bulletin February 2014
Cambridgeshire Acre	-	News Digest 1 February 2014
South Cambs.	-	Notification of Public meeting dates
SCDC (G Bell)	-	SCDC e-bulletin / Flooding / Thermal Imaging Camera
Wellcome Trust	-	Minutes of liaison meeting 8 October 2013
Phoenix Trust (Milton)	-	Volunteer and Trustee Opportunities
Fields in Trust	-	Inclusion Fund
Harts	-	Sales literature
Glasdon	-	Products for sale
CCC (Cllr P Topping)	-	20mph Speed Limit
Wellcome Trust	-	Liaison Meeting dates
Various	-	Grass Cutting quotations
Joanna Francis	-	ESS/16/10/UTT – Land at Gt Chesterford
AES Europe	-	Aquatic Services

Correspondence sent:

Terry Sadler	-	I Livingstone (Allotment Society)
Wicksteed Playscapes	-	Annual Inspection
CAPALC	-	Buckingham Palace Royal Garden Party
Peasgood & Skeates	-	Memorial – late John Childerley
Various e-mails	-	Responses sent

Various - Grass Cutting quotations

Cllr Peter Topping left the meeting.

032/14 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S0031/14/FL – Garage conversion and extension (Use ancillary to main dwelling) – 15 Birds Close, Ickleton, CB10 1SU – Mr A Paterson. After discussion there were 3 votes For and 3 Against. The Chairman declined to use his casting vote therefore the Councillors made a No Recommendation to SCDC.
Action: Clerk

Planning application(s) granted by SCDC:
S/1427/13/FL - Proposed new boundary wall – 21 Church Street, Ickleton – Mr P Owen
S/1428.13.FL – Proposed new boundary wall following collapse of existing wall – 21 Church Street, Ickleton – Mr P Owen
S/2476/12/FL – Conversion of redundant Methodist Chapel to a single residential unit and change of use of agricultural land to form rear garden area – Abbey Street, Ickleton – Mr L Duke

SCDC Consultation to carry out tree works subject to a tree preservation order or situated within a conservation area:

C/11/40/054 Remove Plum, Cupressus, Holly – All part of the overall landscaping project – 21 Church Street, Ickleton – Mr P Owen. Approve but would like the Holly to be replaced by one or more.

C/11/40/054 1) Cyprus in front garden – remove to near ground level; 2) Walnut – 2 metre crown reduction; 3) 5 x Leylandii – remove to near ground level; 4) Yew – reduce to 5m + shape all round into ball; 5) Sycamore – 2-3m crown reduction; 6) Bay – reduce height to 1m below laburnum – Gurner House, 20 Church Street – Mrs L Parsons. Approve

Meeting with SCDC Planning Department – 17 September 2013 – Waiting response re. Construction of garage 33 Church Street – In the absence of Cllr Martin nothing to report. **Action: Cllr Martin**

Query with SCDC re. Planning Application S/2292/13/FL – In the absence of Cllr Martin nothing to report. The Chairman will e-mail Cllr Martin regarding this item. **Action: Cllr Martin/TS**

033/14 Reports from Councillors:

Sian Wombwell reported that the plastic posts in Coploe Road and top of Abbey Street had been damaged and looked scruffy. It was felt that CCC would not have this as a high priority to replace them.

Liz Goddard reported that the trees at back of her house had been reduced.

Jocelyn Flitton said that SCDC offered an assisted collection of Wheelie Bins to anyone with a disability and unable to move the bins. A form was available on the SCDC website.

034/14 Finance (Bank Balances) including payments to:

Harts (Jan Icene) - £75.90	A Pavelin (Emptying Litter Bins) - £75.00
JEMS Groundworks (Cemetery Ferreting Rabbits) £160.00	
D G Pallett (Churchyard/Village Green) - £130.63	
Urban Sign Solutions (Interpretation Board – Coploe Pit) - £510.00	CPRE (Subscription) - £29.00
Tom Dazey (Aerial Runway ramp + fixing FIT sign) - £285.00	
Money received: Football Club (Visiting) - £20.00	HMRC (VAT Refund) - £243.25
Football Clubs (Use of Football Pitch) - £45	

Bank Balances:

Community Account	-	£3,949.91
Business Base Rate Tracker Account	-	£49,301.46 (inc. Section 106 - £12,320.43)

Donation request: Royston & District Community Transport / Magpas. The Chairman asked the Clerk to produce a spreadsheet outlining the donations that the Parish Council had made recently. **Action: Clerk**

Section 106 Money:

Allotment Society – The Chairman had responded to Iain Livingstone saying this money cannot go towards helping the Allotment Society lay on a mains water supply. He gave other information that may be of help to them.

Sub-Committee Meeting: A meeting in the Village Hall had been arranged for Friday 28 February at 2pm.
Action: TS/SC/JAF + Others

Risk Assessment / SCDC Emergency Plan – Lewis Duke and Clerk will meet again following some answers to queries that had been raised.
Action: LD/Clerk

035/14 Recreation Field and Play Area:

Wicksteed Annual Safety Inspection (09/04/13):

Decision re. Playhouse – After discussion it was agreed to ask Tom Dazey to remove the Playhouse and make good the area.
Action: Clerk

Repair to ramp on aerial runway – Tom Dazey had completed the repair to the ramp.

Ickleton Cricket Club:

Re-siting Basketball square – this item has been deferred for the time being.

Site Screens are being used this year. The Parish Council agreed in principle that they could be stored on the Recreation Ground and asked to view them on their arrival.
Action: MR

036/14 Cemetery - Chapel – Condition to be kept under Review. The Clerk wished to thank David Lilley who contacted her last Saturday reporting the doors of the Chapel had blown open and very kindly collected the key and locked them.

Cemetery gates – this item is still outstanding.

Action: SW

Cemetery Chapel masonry repairs – check if any outstanding work – this is outstanding with the Chairman.

Action: TS

Rabbits – Culling/Ferretting – Another session had been carried out but it is unlikely anymore can be done until November.

Review Ickleton Burial Board Charges - The Chairman proposed a 1.9% up rating which increased the charges by £1. All agreed this proposal.
Action: Clerk

Headstone check – The annual check of the headstones is due.

Action: KR

037/14 Churchyard

Repairing Flint Walls/Buttresses + repairing hole in wall – This work is due to take place this year.

Action: TS

Headstone check – The annual check of the headstones is due.

Action: KR

Annual Churchyard Clean-up – The Church are holding their annual spring clean on Saturday 5th April and the Parish Council get together to tidy up the Churchyard. As many Councillors as possible are asked to come along. Lewis Duke will provide a trailer.
Action: ALL

David Lilley left the meeting.

038/14 CCC - Local Highway Improvements 2013/14 - Since the previous Parish Council meeting, a meeting had been held with the CCC Project Engineer and residents, as a result of which the build out would be located away from the residents driveways as originally understood by the Parish Council. The 30mph signs would be relocated 30 metres outwards from their present position. The alteration of the speed limit is to be shortly advertised.

Local Highway Improvements Initiative 2014/15 – Nothing further to report (see Minute 028/14 – 026/12)

039/14 Land Registry – Title Number: CB331648 – B193(A) Notice of objection under Section 73(5) Land Registration Act 2002 – Coploe Hill Pit – Notification of registration had been received from Land Registry dated 23/27 January 2014 (Our ref: 177/13 and Land Registry Ref: RCS/CB331648)

040/14 Grass Cutting quotations:

The Clerk had written to 8 Contractors inviting them to quote. Two had declined to quote and one had not replied. Three contractors had sent quotations saying that the prices quoted depended on them being awarded the whole contract. Our current contractors had combined their quotation following their

successful working together last year, which had raised no complaints . After discussion, the Chairman proposed Lewis Duke seconded and it was unanimously agreed that we continue with Charles Frankau and Dominic Pallett. **Action: Clerk**

Countax Mower: The Clerk had obtained three quotations from Gog Magog Mower Services, Wrights Mower Centre and Duxford Hire & Supply. After discussion, Michael Robinson proposed Tim Pavelin seconded that we accept the quotation from Wrights Mower Centre. All agreed the proposal. **Action: Clerk**

Litter Bins: Tim Pavelin declared an interest and did not take part in the discussion. It was proposed and agreed to increase the rate from £15 to £20 per week. Thanks were recorded to Albert Pavelin for the carrying out this work. **Action: Clerk**

041/14 Localism Act 2011 – Community Right to Bid – This item is still outstanding.. **Action: TS**

042/14 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 - Joanna Francis (Gt Chesterford Parish Council) had sent copies of e-mails confirming that the Waste Planning Authority (Essex County Council) is satisfied that all works approved under condition 6 of ESS/46/11/UTT have been implemented. Lewis Duke and the Chairman will attempt to clarify the situation. **Action: LD/TS**

Flooding/Drainage in Church Street/top of Mill Lane – The flooding still continues. The Clerk will contact Mike Cooper (CCC) for an update and the possibility of using a camera to ascertain where the blockage is. **Action: Clerk**

Flooding Cemetery Corner – Lewis Duke had cleared the grips on Cemetery Corner as CCC had not done so.

Other sites in the village – The Chairman wished to record thanks to Lewis Duke and Duncan Fraser for their attention in preventing the Slade in Coploe Road overflowing into Abbey Street by placing sandbags in the grips. It was agreed to purchase some more sandbags (at an approximate cost of £100) for emergency use, but an item would be put in Icene saying residents should take action to protect their own properties as much as possible should they think they may be vulnerable. We had been extremely lucky but must not take our eye off the ball. We would also approach the Environment Agency regarding the threat of flooding from the Slade, as well as attempt to persuade them to carry out the necessary clearing work to the river. **Action: LD/Clerk**

SCDC Flooding Advice – SCDC had sent information regarding the recent flooding giving advice as to how to contact them and where to obtain sandbags. The Clerk had had this information put on the village website.

Thanks are to be recorded to the Wombwell family for removing a tree, which had blown across Brookhampton Street.

043/14 Ickleton Post Office – Tim Pavelin declared an interest and did not take part in the discussion. In view of the Post Offices in Duxford and Gt Chesterford closing our village Post Office is being used by residents from those villages. The Chairman had met with Mr Odedra who is very willing to maintain and improve Post Office services to Ickleton and nearby villages, but the responses received from the Post Office to his suggestions have been inflexible and impractical. The situation raises concerns, which are not confined to Ickleton and its village shop, and it was agreed that the Chairman would write a letter to Mr Andrew Lansley MP with a copy to Sir Alan Hazlehurst MP. **Action: TS**

044/14 Cambridgeshire Police Neighbourhood Panel Meeting – 13 February 2014 – Jocelyn Flitton and Glynis Hammond had attended this meeting in Sawston. The police had carried out 'Operation Oaklands' for 30 days and had visited villages carrying out daytime and nighttime checks on insecure properties/vehicles. Speeding issues and parking were still presenting problems. SCDC reported that fly tipping was the most common thing reported to them. Cambridge Fire & Rescue Services said Bin Fires take up quite a lot of their resources. The next meeting is on Thursday 12 June 2014 at Linton Heights Junior School, followed by a meeting on Thursday 16 October 2014 in Fulbourn.

045/14 World War I Commemoration – Lewis Duke felt we should mark this occasion in some way. Contact will be made with the Church, Duxford School and Ickleton Society. It was also agreed to ask David Lilley if he would be interested in helping. **Action: TS/Clerk**

046/14 SCDC Thermal Imaging Camera available for home energy surveying – SCDC will be holding a training session in the Village Hall on Thursday 13 March between 7.30pm and 8.30pm. Four Councillors have expressed an interest and Councillors from Hildersham and Gt Abington will also attend the session. SCDC will bring two cameras along to the session. Ickleton will have the camera from 13th – 20th March. **Action: Clerk/TS/KR/LD/Liz Gibson**

046/14 Adjournment for questions from members of the public: None

047/14 Date and time of next meeting – 19 March 2014 at 7.30 pm

There being no further business the meeting closed at 10.40pm

Chairman:

Date: