

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 20th August 2014 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Tim Pavelin, Lewis Duke, Susan Clew, Liz Gibson, Michael Robinson, Lucy Davidson and Jocelyn Flitton (Parish Clerk). Cllr Mick Martin (District), David Lilley, David Whitaker and Peta Stevens

169/14 Apologies for absence: Sian Wombwell, Liz Goddard

Other Absences: Cllr Peter Topping (County)

170/14 To approve the minutes of the meetings held on 16 July 2014: The minutes were approved and signed by the Chairman.

171/14 Adjournment for questions from members of the public: None

The Chairman brought the following two items forward:

180/14 – Ground Water Channel around Cemetery Chapel – David Lilley reported that he had tidied up the bricks in the Water Channel. The Chairman had notified Shane Cahill not to carry out this work but invited a quote for moving the water butt. His quote of £100 was accepted by all the Councillors. **Action: TS**

176/14 – Planning Application: S/1710/14/FL – Erection of Single Storey Extension to Side of Dwelling – 48A Frogge Street, Ickleton – Mr & Mrs David Whitaker

Approve

Action: Clerk

172/14 Matters Arising:

028/07 Proposed Tennis Courts – As nothing further had been heard Tim Pavelin suggested that this item be removed from the Agenda. The Chairman said he would speak to James Macdonald and report back to the next meeting. **Action: TS**

054/12 ‘No dogs’ sign for Play Area – This sign had now been purchased and fixed to the gate.

David Whitaker left the meeting.

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – Balfour Beatty were seen fitting a box near the bus stop in Frogge Street on the side for buses going to Cambridge. Nothing further had been heard from CCC. **Action: Clerk**

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raised – Duxford Parish Council had written to Nigel Blazeby (CCC), who is currently on holiday. **Action: Cllr Martin**

003/14 Chestnut Tree on Village Green/Recreation Ground – Three quotations had been received: Treetops - £342 inc. VAT, Eastern Tree - £402 inc. VAT and Mercer - £460 inc. VAT. It was agreed to award the contract to Treetops. **Action: Clerk**

019/14 Ickleton Village Hall – Supplementary Trust Deed – This item is still outstanding with the Village Hall. **Action: Clerk**

043/14 Ickleton Post Office – The Chairman had been trying to fix a date to meet with Gary Herbert of the Post Office but as yet had been unable to do so. **Action: TS**

045/14 World War I Commemoration – Lewis Duke reported that the arrangements for planting the hedge were going ahead, but finding the right tree species was proving more difficult for Sian Wombwell who is continuing to look. **Action: LD/SW**

054/14 Haymarket Exhibitions – Cereals 2014 – Feedback – This was still outstanding as communication was proving difficult with each party missing each other when telephoning. **Action: LD**

064/14 SCDC Thermal Imaging Camera available for home energy surveying – This item will be discussed at the September meeting. **Action: Clerk**

109/14 Piped water supply to Allotments – The Chairman had contacted Wellcome Trust with a view to their making a contribution and was waiting a response. **Action: TS**

125/14 Roadside verges approaching Gt Chesterford Bridge – The Clerk had contacted Gt Chesterford’s Parish Clerk who was well aware of the problem and had asked for the work to be done. The Clerk was

asked to see if there was any progress and when we could expect the verges to be cut as it was felt dangerous causing cars to be further away from the roadside and unable to see what was coming towards them. **Action: Clerk**

Footpath between Abbey Street & Back Lane – This had now been cleared.

154/14 Grass outside No. 20 Coploe Road – The Contractor did not think it was up to him especially as neighbours were cutting the grass in front of their houses. The Clerk will see if she can find a map which says who is responsible. **Action: Clerk**

Nitrous Oxide in Recreation Ground – There have been no sightings in the Recreation Ground recently following the police visiting and speaking to some who were there. Parents in the village should now all be aware following an article in Icene and also the recent publicity of it happening elsewhere.

161/14 SCDC – replacement Litter Bin (near Skate park) – We are still waiting for SCDC to install the bin. **Action: Clerk**

164/14 Mill Lane Railway Crossing – The Clerk had received a phone call saying Network Rail were doing a quick Assessment Review and would report back. Wellcome Trust have also contacted Network Rail regarding the wire fence. **Action: Clerk**

165/14 Parish Councillor Co-option – Register of Members Interests form – Lucy Davidson has completed the form which the Clerk has sent to SCDC.

169/14 Ickleton Information Guide (last updated November 2011) – This is outstanding with the Clerk and may be delayed until after the elections in May. **Action: Clerk**

173/14 Youth Representation: None

174/14 Reports from District and County Councillors:

District Councillor reported:

Not much to report due to the holiday season, but the big event for SCDC was the flooding of 5 villages – 102mm of rain fell in 30 minutes according to the Met Office. SCDC provided sandbags but were stretched to their limits. They have had to rehouse 14 families who were living in Council Houses. SCDC have offered a free pick up service to remove damaged goods from those affected. Parish Councils will be requested in future to store sand and sandbags.

SCDC are providing cycle trailers (which hold 20 cycles) from Cambridge Railway Stations which will take you for example to Wimpole Hall and then people could cycle back to the Station or vice versa.

There have been problems with Balfour Beatty when fitting new lights as they are just dumping any waste bins that are attached to the lights. Cllr Martin said we need to check if we have any bins attached.

Action: Clerk

A grant (up to £6,000) is still available from SCDC for external wall insulation but not through Green Deal. Owners are not likely to be allowed to carry out work of this nature.

County Councillor – No report received.

175/14 Correspondence received:

CCC (L Meats)	-	Budget Consultation Notification
CCC (E Fitch)	-	Household Recycling Service Consultation
CCC (G Krishnamoorthy)	-	Countrywide SWMP Flooded History Questionnaire
CCC (Transport)	-	Stagecoach Service changes
CCC	-	Health & Wellbeing Fair
CCC (C Collins)	-	Parish Grant for bus facility improvements
CCC (S Dighton/S Thulborn)	-	Traffic Calming features
SCDC (C Cross)	-	Disability Open Day 2014
SCDC (G Bell)	-	Parish e-bulletin July 2014
CPALC	-	E-Bulletin July 2014 / Conference & Funding Fair 13/09/14
Local Works (S Shaw)	-	The right for Parish Councils to sell electricity
Cambs ACRE	-	Invitation to 90 years of Cambs. ACRE and AGM
Wellcome Trust	-	Agenda – 18 September 2014
Hundred Parishes(K McDonald)-	-	Launch of the Hundred Parishes Society
Local Council Public Adv. Ser.	-	New Service
C Driver	-	Nitrous Oxide

Various e-mails - Circulated to Councillors during the month
HFT (C Rue) - Annual Charity Bike Ride in Ugley September 2014
CCVS - Parish Council Update July 2014
CPRE - Field Work Summer 2014 / Countryside Voice
Glasdon - Brochure to Gateways
Mercer - Horse Chestnuts quotation
Eastern Tree Surgery - Horse Chestnuts quotation
Treetops - Horse Chestnuts quotation
Whitehead & Day - Memorial to Josephine Driver

Correspondence Sent:

Peasgood & Skeates - Check vacant plot in Cemetery
Various e-mails - Sent in response to those received
T Sadler - Gary Herbert – Post Office
T Sadler - CCC Richard Bensley (Skanska)
T Sadler - Response to Appeal by Ickleton Riverside Barns
T Sadler - SCDC – Lorraine Casey

176/14 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S/1682/14/FL – Single Storey Rear Extension – 6 Frogge Street, Ickleton – Mrs S McKibbin. Approve
S/1401/14/FL - Single Storey Extension to rear and side of house – The Old School House, 2 Frogge Street, Ickleton – Mr Robert Woodward. Approve **Action: Clerk (3)**

Tree Works subject to a Tree Preservation order or situated within a Conservation Area:

Remove large Walnut Tree which is threatening house – 10 Butcher’s Hill, Ickleton– Mr Ken Worthing – Approve
C/11/40/054 – Leylandi – Fell to ground level due to 40ft height and 1m from house. Tuaja – Fell to ground level due to height and leaning against boundary wall – Chestnuts, Brookhampton Street – Mr Peter Bricknell - Approve
C/11/40/054 – Remove Sycamore Tree at rear of property (26 Brookhampton Street) due to size, low amenity value, coupled with damage in recent weather – Mrs M Clare - Approve
C/11/40/054 – T1) Yew Tree situated on the front of driveway on left hand side. Proposed works are to lightly trim by 6-9 inches to form a tidy and compact shape.
T2) Hazel situated at rear of property on right hand side. Proposed works to reduce by 30%, all cuts to suitable growth points, and to shape to clear roof of No. 56 Abbey Street by approx. 1.5 metres and allow light to rear of 64 Abbey Street – Mrs B Cooper – Lewis Duke declared an interest. Approve
Action: Clerk (4)

Planning application(s) granted by SCDC:

S/1099/14/RM – Details of reserved matters for the Erection of Research & Development Buildings with Ancillary Facilities and Infrastructure – Wellcome Trust Genome Campus, Hinxton, CB10 1RQ – Mr Duncan Parsley
S/1471/14/FL – Erection of single storey extension to rear of dwelling in place of existing lean-to shed and replacement corrugated metal roof to side of dwelling with a natural slate roof – 1 Abbey Street, Ickleton – Miss Jocelyn Flitton
S/0890/14/FL – Dwelling following demolition of existing buildings – Howeys Yard, Abbey Street, Ickleton – Mr R Pullin

Appeal made to the Secretary of State against the decision of SCDC:

Use of Land for siting of Mobile Home – Ickleton Riverside Barns - Frogge Street, Ickleton – Mr H Miles.
Appeal reference: APP/WO530/A/14/2220481. Appeal start date: 18 June 2014. Representations must be received by 23 July 2014. The Chairman had sent a response via e-mail reiterating our previous comments.
Meeting with SCDC Planning Department – 17 September 2013 – Waiting response re. Construction of garage 33 Church Street – Cllr Martin reported that he had not been able as yet to further this query.

Action: Cllr Martin

177/14 Reports from Councillors:

Tim Pavelin said he had noticed CCTV signs had appeared in the Wetlands just after the rail crossing and wondered why. The Chairman will raise this question at the next Liaison Meeting on September 18.

Action: TS

Susan Clew reported that they had had a theft from their car in their driveway.

The drain outside No. 111 Frogge Street was not working.

Action: Clerk

Lucy Davidson – asked if a white line for a 400m running track could be put around the Recreation Ground to run a temporary Boot camp. After discussion it was agreed there were no objections in principle but more information was needed. There were concerns that a track could lead to excessive wear and tear of the grass surface.

Action: Lucy D

Lewis Duke reported on the flooding problem around Cemetery Corner. A Road Closed sign had been put up stopping vehicles coming into the village. He had dug out the grips so excess water did drain into the adjacent field but the drains are full up and need clearing – something the Clerk had already asked CCC Highways to do and has done so again. The drains in Abbey Street also need to be done to clear them of chippings following the recent road surface dressing.

Terry Sadler asked if anyone was able to go to CAPALC ‘South Cambs Parish Council Conference and Funding Fair’ on Saturday 13 September at Cambourne Village College. There were no immediate volunteers.

Action: Clerk

Jocelyn Flitton reported she had contacted Mr Driver and Professor Newland regarding their hedges overgrowing the footpaths in Frogge Street. They are happy to cut them back. Professor Newland mentioned that the plot of grass had been encroaching onto the footpath and he had uncovered a drain. He is happy to cut the grass back to make the footpath wider.

CLlr Mick Martin left the meeting.

178/14 Finance (Bank Balances) including payments to:

Harts (Jul) Icene - £72.45 + A4 Copy Paper - £15.15 + VAT = £105.12

A Pavelin (Emptying Litter Bins) – £80.00
Bench) - £57.76

Tom Dazey (Repairing Round

Dominic Pallett (Cut Yew Hedge/Work in Frogge Street/Butchers Hill & Church Street - £250.00

Money received:

Boatman Furniture (Adv. Icene) - £50.00

Ceroc Central (Adv. Icene) - £60.00

Outstanding invoice/receipt: Whittlesford Warriors - £105.00

Zaffir Mladenov (Adv. Icene)- £30.00

Tori Toombs (Adv. Icene) - £30.00

Malcolm Hall (Adv. Icene - £20.00

Donation - EACH (Milton) - £25 approval for this donation was given. A suggestion that we give a donation to the Arthur Rank Hospice was made. The Clerk will make further enquiries and report back at the next meeting.

Bank Balances:

Community Account - £544.00

Business Base Rate Tracker Account - £58,814.98 (inc. Section 106 - £12,320.43)

The Clerk has sent in a VAT reclaim for the period January to June 2014 for £1,064.18 and is awaiting the refund.

Section 106 Money:

Play Area – Sub-Committee Meeting 13 August at 8pm in Village Hall – At the meeting Lucy Davidson presented a written three stage proposal for the Play Area giving very explicit details. The proposal had been circulated to Councillors saying the sub-committee would like to go ahead with the first stage at a cost of £10,687.40 +VAT from Kompan. After discussion it was agreed to approve to go ahead with Stage 1 subject to returning to Kompan to see if the prices could be negotiated lower. All invoices must be made out to Ickleton Parish Council and sent to the Clerk.

Action: Lucy D/Clerk

Storage for Sports Clubs and Village Hall – Michael Robinson gave a verbal report. He was requested to produce the details and figures in a written format. All invoices must be made out to the Parish Council and sent to the Clerk.

Action: MR/Clerk

Monies to fund these two projects will made up as follows:

From Section 106 receipts for the purposes of the Sports Storage facility:

Community Facility Contribution - £ 718.78 (re. land adj. 27 Frogge Street)

Community Facility Contribution - £ 703.84 (re. land adj. 21 Church Street)

Public Open Space Contribution - £2,380.01 (re. land to S/E 9 Grange Road)

Public Open Space Contribution - £2,197.37 (part re. land adj. 27 Frogge Street)

Total **£6,000.00**

Ickleton Cricket Club have agreed to make a cash donation of £2,000 and they will be undertaking the removal of the existing building to save on costs. A net balance to fund the project of approximately £8,000 will come from the Parish Council's own funds.

From Section 106 receipts for the purpose of additional items of Play Equipment will be made up as follows:

Public Open Space Contribution - £2,061.53 (Balance re. land adj. 27 Frogge Street)

Public Open Space Contribution - £4,258.90 (re. land adj. 21 Church Street)

Total **£6,320.43**

The balance of the contract for equipment, currently £12,990.84 (inc. VAT) but subject to negotiation will be met from general Parish Council funds.

The above dispositions will entirely use up the Section 106 funds currently held by the Parish Council.

David Lilley left the meeting.

Outdoor Table Tennis Table – It was agreed to take this item off the Agenda.

The Chairman had delayed the following two items in case Cllr Topping joined the meeting:

172/14 Matters Arising:

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming - The Chairman had sent a reminder to Steve Thulborn (CCC) asking for a response to his e-mail sent on 08 August 2014.

165/14 CCC Local Highway Improvements Initiative 2015/16 (Deadline 12/09/14) - (026/12) Proposed 20mph Speed Limit and HCV's – It was looking like speed checks were unfeasible due to the timetable in which to submit our bid. No response had been received to the Chairman's e-mail to Richard Bensley of Skanska sent on 13 August 2014. It was agreed to put in the bid saying that the speed check and police comments would follow as soon as possible. **Action: TS**

179/14 Recreation Field and Play Area:

Wooden picnic table – replacement – No decision had yet been made on the replacement. **Action: TS/Clerk**

Missing latch on gate to Play Area (facing Recreation Ground) – Tom Dazey has fitted a new latch.

Review Play Area Inspection Report – Tim Pavelin will send a copy of the report kept by Albert Pavelin to the Clerk. **Action: TP**

Bindweed covering Wood Chips – Michael Robinson volunteered to remove the bindweed. **Action: MR**

180/14 Cemetery - Chapel – Condition to be kept under Review

Cemetery gates – The Clerk will contact Michael Rule during the autumn. **Action: Clerk**

Memorial – Josephine Driver – Tim Pavelin declared an interest. Details of the proposed Memorial had been circulated. The memorial was approved but a spelling mistake was noted and would be pointed out. **Action: Clerk**

181/14 Churchyard:

Repairing Flint Walls/Buttresses + repairing hole in wall – The Chairman reported that the work was due to be done in October. **Action: TS**

Inform Contractors of date of Harvest Festival – The Clerk will find out the date from Rosemary McKillen and notify the Contractors. **Action: Clerk**

Gravesite of Sir Robert George Wyndham Herbert – The Clerk is waiting to hear when the Contractors are coming to do the work. **Action: Clerk**

182/14 Flooding:

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Nothing to report. **Action: LD**

Environment Agency / Wellcome Trust – The Chairman will e-mail Wellcome Trust asking for this item to be included on the Agenda for the next Liaison meeting. **Action: TS**

Cemetery Corner, Brookhampton Street – see item under 177/14. The drain in Church Street continues to be flooded after rainfall although the drain at the top of Mill Lane appears to be clear. The Clerk will ask CCC Highways to check if there is a blockage between the two drains. **Action: Clerk**

183/14 Affordable Housing: Lewis Duke reported that SCDC are keen to facilitate Affordable Housing in villages. A discussion took place as to whether the Parish Council would like to consider this and whether it would be achievable and the likelihood of getting land elsewhere in the village. The item will remain on next month's Agenda giving Councillors time to think about the subject. **Action: ALL**

184/14 SCDC Parish Planning Forum 21/07/14: Due to annual holidays no one had attended this meeting.

185/14 Parish Clerk – Replacement: The Chairman, Lewis Duke and Susan Clew had interviewed two strong candidates. After the interviews they had chosen Peta Stevens who has lived in the village in Mill Lane for 18 years. The Chairman proposed that the Councillors accepted their recommendation. All Councillors were in favour of the appointment. Peta Stevens will start at a date to be agreed with a gradual handover. **Action: TS/Clerk/PS**

186/14 Representatives and Working Parties – Amendments: The following amendments were made: Lucy Davidson will take over – Highways and Play Area. James Macdonald will represent the Tennis Courts following the departure of Kern Roberts. The Clerk will send out an updated list. **Action: Clerk**

187/14 Adjournment for questions from members of the public: None

188/14 Date and time of next meetings – 17 September 2014 at 7.30 pm

There being no further business the meeting closed at 10.25 pm

Chairman

Date