

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 20 November 2013 at 7.30pm in the Meeting Room, Ickleton Village Hall

Present: Terry Sadler (Chairman), Lewis Duke, Kern Roberts, Michael Robinson, Susan Clew, Tim Pavelin, Liz Goddard, Liz Gibson, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District) and David Lilley

246/13 Apologies for absence: Cllr Peter Topping (County)

247/13 To approve the minutes of the meeting held on 16 October 2013: Amendment to those **Present** – should read Liz Gibson and Liz Goddard. The minutes were then approved and signed by the Chairman.

248/13 Adjournment for questions from members of the public: None

249/13 Matters Arising:

028/07 Proposed Tennis Courts – Kern Roberts said there was nothing to report, as a convenient meeting date had not yet been arranged. **Action: KR**

168/11 Queen Elizabeth II Fields – Plaque (1) – this plaque has yet to be sited. **Action: Clerk/TS**
Liz Goddard and Liz Gibson joined the meeting.

026/12 Proposed 20mph Speed Limit/ HCV's/M Cooper (CCC) quote for traffic survey-£660-£1,000 and
259/13 CCC - Local Highway Improvements 2013/14 AND Local Highway Improvements Initiative 2014/15 – The Chairman brought this item forward for discussion at the same time. The Chairman and Kern Roberts had met with David Lines (CCC). A resume of the meeting was given by the Chairman and said it had been said that the police would need to be more supportive of the scheme. Contact details of the Traffic Management Officer had been given. It had also been suggested that we should apply for the 20mph speed limit via the Local Highway Improvements Initiative. Cllr Topping's comments can be seen in his report, which is attached.

Sian Wombwell joined the meeting.

It was agreed that we should apply for the 20mph speed limit via the LHI 2014/15. The Chairman had spoken to the Project Engineer for the 2013/14 LHI who said there were no issues re the design for Duxford Road at a cost of £8,600. Most of this will be met by the County Council. There were two minor issues with Frogge Street but the approximate cost of £5,000 was unlikely to be greatly exceeded. The Chairman will confirm/commit the Parish Council to Duxford Road and state that the Parish Council's preferred course was to include the Frogge Street installation at the same time. The Chairman will clarify/confirm the expenditure involved by CCC and the Parish Council. **Action: TS/KR**

HCV – CCC will not be carrying out the traffic survey in the foreseeable future due to faulty equipment. They pointed out that companies could be hired, if we wish, to carry out this type of work. **Action: TS**

054/12 Additional litterbins and dog fouling notices inc. no dog sign for Play Area - SCDC (Heidi Duffett) had replied that they are in the process of appointing a builder/contractor to install the bins throughout the district. When this has happened an installation date will be clarified. **Action: Clerk**

252/12 Memorial to Sheila Birch (Coploe Pit) – A copy of the amended design of the proposed board had been received from the Wildlife Trust. It met with the approval of the Parish Council and Gerry Birch. The Chairman will inform the Wildlife Trust. **Action: TS**

009/13 Potholes - Mike Cooper (CCC Highways) confirmed that the appropriate and necessary repairs would be carried out.

030/13 White Lining on roads – Mike Cooper (CCC Highways) reported that due to the proximity of the railway crossing Network Rail require being on site for the duration of the work. Network Rail has advised Mr Cooper they are unavailable until March 2014. **Action: Clerk**

121/13 Coploe Pit – Wildlife Trust re. rabbits and sheep grazing – Gerry Birch had spoken with Laura Osborne of Wildlife Trust and they do not see the fence as a problem as the rabbits will enter the site from the roadside. The Wombwell family have reservations about letting sheep graze in the pit due to public access. They are however meeting with the Wildlife Trust.

Bus shelter Abbey Street – John Pattie had repaired the guttering (free of charge).

185/13 Fast Broadband - The Clerk had registered with ‘Connecting Cambridgeshire’ to be kept updated with progress. All information received will be circulated to the Councillors.

188/13 Copse tribute to Ron Coulson – Sian Wombwell reported that the trees had arrived together with canes, spirals and relevant information. It was agreed that Councillors would meet on site on Sunday 8 December at 9am to plant the trees. **Action: ALL**

189/13 Correspondence File – The file was brought to the meeting and had only been seen by six Councillors. **Action: ALL**

225/13 Pedestrian Crossing – Mill Lane – The Clerk had reported this to Network Rail who, Tim Pavelin reported, have been and rectified the situation.

236/13 Village Website – Update – Nothing further to report following the article in Icene last month where it stated the new website was now up and running.

250/13 Youth Representation: None

251/13 Reports from District and County Councillors:

District Councillor – see Appendix I - Cllr Martin said most of what he would normally say is now contained in the new e-bulletin sent out by SCDC, which is forwarded to all Parish Councillors. They will be changing the format. It is possible to publish this on our village website.

The streets were swept before most of leaves have fallen off the trees. A second collection of leaves will be put in place. Any problems relating to roadsides and gutters can be reported to SCDC. SCDC have now fitted 2,000 homes with full solar panels and external cladding is being fitted to housing at no cost to the tenants. He suggested we contacted the Sanger Centre with regard to holding a village picnic on the site or the possibility of renting the centre of a roundabout when the Tour de France route passes by on 7 July 2014.

County Councillor - see Appendix II

252/13 Correspondence received:

SCDC (J Minutolo)	-	Parish Planning Forum 3 rd December 2013
SCDC (Cllr Mac McGuire)	-	Local Highway Improvement Initiative 2014/15
SCDC (K Laws)	-	Christmas waste and recycling collections
SCDC (Non Domestic Rates Team)	-	Small Business Rate Relief Review 2013
SCDC (Communications)	-	November’s Parish e-bulletin
SCDC (P Adams)	-	Public Speaking Training Course 18 th November 2013
SCDC (K Human)	-	Le Tour Cambridge – 7 th July 2013
SCDC (H Duffett)	-	Litter and dog bins
CCC (S Choudhury)	-	HCV management
CCC (H Doldge)	-	Cambs.Statement of Community Involvement
CCC (A Davies)	-	Adult social care updates/Housing related support tender
CCC (T Darnell)	-	Fostering recruitment
CCC (M Cooper)	-	White lining in Brookhampton Street
Various e-mails	-	Distributed during the month
Peasgood & Skeates	-	Memorial to the late Sheila Marian Birch
Stop Stansted Expansion	-	Judge Ouseley to hear SSE’s High Court Challenge
Land Registry	-	Coploe Hill Pit
Park Leisure	-	Inspirational playgrounds
Wicksteed Playscapes	-	Advertising leaflet
South Cambridgeshire Police	-	Changing the order of the Panel process
Uttlesford District Council	-	Uttlesford Local Plan – Consultation on Housing
SLCC	-	Clerks’ Manual 2013
CAPALC	-	E-Bulletin
CCC Engagement Team	-	Information about the 111 service
Imperial War Museum	-	Minutes of meeting held on 16 October 2013
K Denman-Johnson	-	Flint wall at 49 Abbey Street
G Broadbent	-	Website Enquiry – Ickleton village

Cambs. Acre	-	New Digest 1 November 2013
K & M Lighting Services	-	Service of street lighting and electrical services sector
Cambridge Past, Present & Future	-	Cam Corridor Strategy
Norse Commercial Services	-	Landscaping and Fencing services
Clerks & Councils Direct	-	Magazine November 2013
CPRE	-	Field Work magazine/Countryside Voice Winter 2013
Playquest	-	Wooden pole for swing
Correspondence sent:		
SCDC (A Grimmer)	-	Trees r/o 12 Birds Close
Cllr Peter Topping	-	Various items mostly relating to Highways
G Broadbent	-	Website Enquiry – Ickleton village
Various e-mails	-	Sent in response
Playquest	-	Wooden pole for swing
CCC	-	Better Bus Villages Grants

253/13 Planning application(s) received from SCDC:

Tim Pavelin declared an interest and did not take part in the discussion of the following item:.

S/2292/13/FL – Single Storey Extension – 28 Church Street, Ickleton, CB10 1SL – Heddon Management.

After discussion, the Councillors voted 1 For, 6 Against and 1 Abstention. Recommendation of the Parish Council: Refuse **Action: Clerk**

SCDC Planning Appeal – S/1220/13/FL – Two-Storey Rear Extension – 18 Birds Close, Ickleton – Mr & Mrs E Farrow – Appeal dismissed.

The Planning Inspectorate – Appeal by Heddon Management Ltd. – site at Land to the West of 20 Church Street, Ickleton, CB10 1SL.

SCDC Planning Application – S/1799/13/FL – Part One and a Half, Part Two Storey Side Extension – 28 Church Street – Planning application withdrawn.

Meeting with SCDC Planning Department – 17 September 2013 – Awaiting response re. Construction of garage 33 Church Street – Cllr Martin has chased Kate Wood (who he learnt is leaving SCDC) for a response. **Action: Cllr Martin**

254/13 Reports from Councillors:

Lewis Duke said the Village Hall was holding its AGM on 25 November and he would be representing the Parish Council until further notice. The Councillors were in agreement for him to continue to do this. He had collected 150 chairs from Wellcome Trust, which would be available for village use. It was agreed to put a note in Icene.

Liz Goddard reported that work on the footpath between Abbey Street and Birds Close had begun. A resident had complained about a hedge in Brookhampton Street. The Clerk asked for more information before this item can be furthered. **Action: Liz Goddard/Clerk**

Terry Sadler said congratulations to Albert Pavelin on his Javelin achievements. A new resident in Abbey Street had commented about cars parking outside their house. The Chairman asked for a Councillor to read through the draft of the Icene this month before it went to print. Susan Clew agreed to do this. SCDC had been contacted regarding the cutting down of the trees at the r/o 12 Birds Close. The work was scheduled for 19 December.

Sian Wombwell had received an e-mail from Andrew Grimmer saying that he was being made redundant and that Roz Richardson was leaving SCDC Trees and Landscape section.

255/13 Finance (Bank Balances) including payments to:

Harts (Oct. Icene) - £91.08	Victim Support (donation) - £25.00
Playquest (Top Pole for Swing) - £348.00	Albert Pavelin (Emptying Litter Bins) - £75.00
Tom Dazey (Repair to Aerial Runway/Swing) - £210.00	
C Frankau (Repair to Aerial Runway/Swing) - £85.00	

Money received

Football Club (Use of Pitch) - £20.00	Peasgood & Skeates (Memorial late Sheila Birch) - £72.00
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Bank Balances:

Community Account - £1,942.96
Business Base Rate Tracker Account - £59,294.28 (including Section 106 - £12,320.43)

Section 106 Money: There had been no response from the village regarding our request put in Icene for ideas for the Play Area and forming a Focus Group. **Action: ALL**

SCDC Parish Precepts and Estimated Tax Base: Following receipt of a letter from SCDC (Sally Smart) the Chairman noted that Ickleton's tax base had gone down this year by 20. The reason was unclear. Cllr Martin will speak to Sally Smart for more information/explanation. **Action: Cllr Martin/TS/Clerk**
Cllr Mick Martin left the meeting.

The Chairman brought the following item forward:

265/13 CCC Parish Council Grants for Bus Facility Improvements – The Chairman had submitted our application to CCC and we await their response. **Action: TS**

David Lilley left the meeting.

256/13 Recreation Field and Play Area:

Rubber Matting under swings – this work was now completed.

Broken benches (rear of R Herbert's garden) – this work is still outstanding.

Action: Clerk

Wicksteed Annual Safety Inspection (09/04/13) – Repair to Playhouse & ramp on aerial runway – This work was still outstanding.

Action: MR

Aerial Runway – repair to carrier & pendulum seat and chain – this work was now completed.

Repair to 1 Bay Seat Timber swing – this work was now completed with the whole of the top bar being replaced.

Ickleton Cricket Club – re-siting Basketball square – this item was outstanding.

Action: MR

'Please shut the gate' signs for both small gates – these signs had been purchased and fixed on the gates.

257/13 Cemetery - Chapel – Condition to be kept under Review

Cemetery gates – this item was still outstanding.

Action: SW

'Please close the gate' sign – this sign had been purchased and fixed on the gate.

Cemetery Guidelines – Funeral Directors copy – the guidelines had been finalised and sent to the various Funeral Directors.

Cemetery Chapel masonry repairs – Work was in progress but may be hindered by weather conditions.

Action: TS

W Holdgate – request to remove wooden edging and replace with concrete edging – A copy of the Cemetery guidelines would be sent to Mr Holdgate as any edging needs to meet these standards.

Action: Clerk

Memorial to the late Sheila Birch – No objections were raised to the proposed layout received from Peasgood & Skeates.

Action: Clerk

Rabbits – Culling/Ferretting and repair to fencing – It was agreed that the Clerk should contact Mr John Sloper regarding the rabbits and repairing the fence.

Action: Clerk

258/13 Churchyard

Repairing Flint Walls/Buttresses – The bulk of this work will be done next year. However, a small part of the wall has fallen out and the Clerk has contacted Andy Hoare asking if he could look at the wall and quote for repairing that part.

Action: TS/Clerk

260/13 Land Registry – Title Number: CB331648 – B193(A) Notice of objection under Section 73(5) Land Registration Act 2002 – Coploe Hill Pit – We are awaiting a response on behalf of the IPCC.

Action: TS

261/13 Localism Act 2011 – Community Right to Bid – This item is still outstanding.

Action: TS

262/13 Footpath – Frogge Street to Gt Chesterford - Mike Cooper (CCC) has agreed to repair this path.

263/13 Frogge Street – Clearing of ditch adjacent to Mr Derek Plumb’s property - The Councillors felt that it was normal practice when clearing the ditch to put the spoil on the side. Vegetation will grow over the spoil in the spring. It was good to see the ditch had been dug out and that much rubbish had been removed.

264/13 Flooding

Land adj. Stumps Cross - Extension granted until 30 September 2013 – Lewis Duke and Terry will visit the site at a convenient date.

266/13 CCC Parish Paths Patch Meeting (14, 19, 21 & 28 November) – Michael Robinson was unable to attend any of these meetings.

267/13 SCDC Parish Planning Forum – 3 December 2013 – The Chairman and Susan Clew will attend this meeting.

268/13 Adjournment for questions from members of the public – None

269 /13 Date and time of next meeting – 11 December 2013 at 7.30 pm

There being no other business the meeting closed at 9.30pm.

Chairman

Date

Appendix I

District Councillor's Report

November 2013

Items covered in the e-bulletin (sent 13 November), can be found on SCDC website: www.scambs.gov.uk

Parish Precepts, Local Plan, Setting our priorities, Community Pride & Village Hero Awards 2013/14, Member ICT, Community Right to Bid, Enforcement and inspection review, South Cambs Magazine, Community Chest, Christmas Opening hours, Christmas bin collections.

Appendix II

County Councillor's Report

November 2013

Speeding in the village:

I contacted David Lines, who is now the best person to talk to regarding these matters, rather than Mike Cooper, following the re-organisation of the highways dept.

David Lines indicated that any further speed limiting proposals would need to be run past the police who would want to understand the scale of the issue - and commitment required in terms of enforcement - before supporting any proposals. This would usually be in the form of a speed survey.

I went through the helpful Sgt Sandra Davidson at Sawston to the County police traffic officers.

They have advised they could not do a survey this side of Christmas, and commented:

"As and when a survey is arranged, we may supply a summary of results which is free. A full report is £300 per box and @£150 for each one thereafter. Due to the high demand of requests such as these, some justification is also sought. By that I mean the local officer or PCSO conducting a 100 vehicle silent (covert) radar check to identify if there is a particular issue in any case. That at least gives a good indication and start off the process. The P Council could also request this be done by Cambs County C. and throw in a 'bid' so that the highway authority promotes the traffic order as well - which they must do in any case and be supported by them. Is there a collision history here that is speed related and what (if any) other measures are proposed to encourage compliance ?

The police at Sawston have agreed to get the PCSOs to begin gathering data on Abbey St and Frogge St in particular now.

My suggestion to the Parish council is that (a) the parish asks the sector police for an update on the silent survey described above to assess the situation, and the traffic officer is contacted to have a meeting with the chair of the PC to get a better understanding of where the police are coming from. The officer is Derek Crosby (Traffic Management). He is more than happy to advise the Parish Council directly if someone wishes to phone him (101 ext 2458) or E-mail him at derek.crosby@cambs.pnn.police.uk

(b) the parish uses the local traffic initiative bidding process - bids have to be in by 4th December - to apply for a 20mph zone in the village (c) we need to understand the history - though it isn't always the case that there has to be a history of collisions and accidents for improvements to be made. I can ask the county for this if the Parish doesn't have that data.

My reasoning for (b) is that Even if the bid isn't successful, making it enables us to counter any argument further down the track that "it can't be that big an issue if you didn't put in a traffic initiative bid" if you know what I mean.