

ICKLETON PARISH COUNCIL

Minutes of the meeting held on Wednesday 21 May 2014 at 7.41pm in the Meeting Room, Ickleton Village Hall

Present: Present: Terry Sadler (Chairman), Lewis Duke, Michael Robinson, Kern Roberts, Susan Clew, Liz Goddard, Liz Gibson, Tim Pavelin, Sian Wombwell, Jocelyn Flitton (Parish Clerk), Cllr Mick Martin (District), Cllr Peter Topping (County) David Lilley and Pam Fearn

091/14 Apologies for absence: None

092/14 To approve the minutes of the meeting held on 16 April 2014: The minutes were approved and signed by the Chairman

093/14 Adjournment for questions from members of the public: None

The Chairman brought the following item forward from 100/14:

Storage for Sports Clubs and Village Hall – Michael Robinson and Kern Roberts declared an interest. Kern Roberts presented a proposal for the need to improve and provide storage facilities for all the sports played on the Recreation Ground. He provided costings for a Stud-frame barn (£16,582) and a metal garage (£10,082).

Cllr Topping joined the meeting.

Councillors asked various questions and Lewis Duke asked if this proposal was covered by S106 criteria. Pam Fearn said that the Village Hall was temporarily storing some equipment, which took up much room. The size of the facility will decide whether or not planning permission will be needed. Pam Fearn volunteered to speak to SCDC (Lorraine Casey) and ask more questions regarding the building. In principle, the Parish Council support the proposal but the details need more refinement. The item will be put on next month's Agenda.

Action: PF/MR/Clerk

094/14 Matters Arising:

028/07 Proposed Tennis Courts – Kern Roberts reported that a coaching programme for 5-11 year olds was currently taking place on Mr & Mrs Owen's Tennis Courts. The Committee will review how they go forward and a decision will be made by the end of next month, which will be notified to the Clerk.

Action: KR

054/12 'No dogs' sign for Play Area – This item is still outstanding.

Action: TS/Clerk

265/13 CCC Parish Council Grants for Bus Facility Improvements – Real Time Information Displays – Nothing further to report.

Action: TS

Pam Fearn left the meeting.

287/13 SCDC Parish Planning Forum (03/12/13) – response to query raise – Cllr Martin said the case in Duxford was still on going with CCC Highways.

Action: Cllr Martin

003/14 Chestnut Tree on Village Green - The Chairman, Clerk and Sian Wombwell will look at the tree, which is currently in leaf.

Action: TS/Clerk/SW

019/14 Ickleton Village Hall – Supplementary Trust Deed – Nothing further to report.

Action: Clerk

043/14 Ickleton Post Office – The Chairman had sent a draft to Lewis Duke and Tim Pavelin for comments. He would also speak to Dilip Odedra before the letter is posted to Andrew Lansley CBE MP.

Action: TS

045/14 World War I Commemoration - Rachel Radford (Ickleton Society) had notified Lewis Duke that she had discovered 3 men who died in WW1 were born in Ickleton but were probably not resident here when they enlisted. It was agreed to currently 'work' on the 16 + 3 names, which are on the War Memorial. Sian Wombwell reported that Black Poplar trees are not easy to obtain and are expensive. Sian Wombwell and Lewis Duke will continue to consider what species might be suitable.

Action: LD/SW

054/14 Haymarket Exhibitions – Cereals 2014 – Lewis Duke had spoken to Haymarket about making Coploe Road one way but this was not possible and they plan to control the traffic with Stop/Go lollipop signs. The overall plan of diverting Cereals traffic via a farm track to avoid most of the village was not

ideal, but was the best we can hope to achieve given the circumstances and lack of notice, which was received on 17th March 2014. The Councillors will review the event next month. **Action: LD**

064/14 SCDC Thermal Imaging Camera available for home energy surveying – To be reviewed in September. **Action: Clerk**

065/14 Annual Parish Meeting – request for reports / distribution of leaflets - The Clerk has requested the reports from various organisations and the leaflets had been distributed by Councillors.

069/14 Sawston Health Centre – Delivery of prescriptions to Ickleton, Duxford & Whittlesford – The Clerk had spoken to the Pharmacy today who said deliveries were being made to the three villages.

085/14 CCC - Local Highway Improvements 2013/14 – Traffic Calming – The Chairman reported that a meeting had been held between Steve Thulborn (CCC), Cllr Peter Topping, Kern Roberts and himself. They had mentioned the white lining was still in place in the middle of the calming in Duxford Road. This was duly removed but the work on the road surface has yet to be completed. **Action: TS**

Cutting back growth on Footpath in Frogge Street – The Clerk was asked to contact C Frankau/Dominic Pallett and ask them to clear the footpath. **Action: Clerk**

CCC Local Highway Improvements Initiative 2014/15 includes 026/12 Proposed 20mph Speed Limit and HCV's – The Chairman is to follow up on points discussed at the meeting. **Action: TS**

88/14 CCC Abbey Street & Grange Road – Response from CCC re. Carriageway patching & ironwork adjustment – A response had been received from Mike Cooper (CCC), which was not thought to be satisfactory.

095/14 Youth Representation: None

096/14 Reports from District and County Councillors:

District Councillor:

1. Community Chest Grants. Now increased to £1500 per request and a max of 5 applications per Council. More than a third of the 2014/15 already allocated.
2. Neighbourhood Development Plans. SCDC will assist communities with Neighbourhood Development Plans. Contact through the planning team. Linton and Hildersham are initiating the process it may be worth contacting Linton PC if you want to consider this option.
3. Tour de France – separate information to follow

County Councillor:

1. A letter had been written to SCDC re possible Cycle Way following an e-mail from Gareth Bevans. He is also seeing if any of the City Deal money can be used.
2. Discussions have been taking place about Street Lighting changes. He will send a list showing the decisions made.
3. Broadband boxes are being enhanced and Superfast Broadband should in theory be available in the autumn.

097/14 Correspondence received:

CCC (Graham Hughes)	-	Cambridgeshire Energy Switch/Velo Festival
CCC	-	Stagecoach service changes
CCC (M Cooper)	-	Response to queries
SCDC (Jo Mills)	-	Community Infrastructure Levy Draft
IPS (Rachel Radford)	-	WW1 Commemorations
Wrights Mower Centre	-	Repairs to Countax mower
Fields in Trust	-	Renewal / AGM 10 June 2014
C Driver	-	Litter (Copy of e-mail to SCDC)
Stop Stansted Expansion	-	AGM 27 June 2014/Acknowledgement of cheque
James Varley	-	Children's Playground equipment
Royston & District CT	-	Annual Report for 2014
CST	-	Gully Programme / Verge & Village Grass Maint.
Community Navigator S Cambs	-	Community Navigator Project
Cambs Police (G Kendall)	-	Panel Meeting 12 June 2014 /E-Cops e-mails
Came & Co.	-	Insurance Renewal

Cambs ACRE	-	Affordable Rural Housing - Myth buster Tour
Penny Fletcher	-	Duxford Road Chicane
AON / Zurich	-	Insurance Quotation
Online Playgrounds	-	Catalogue
Seedlings	-	Programme between April and July 2014
Ickleton Football Club	-	Letter with results and cheque
Local Works (S Shaw)	-	Sevenoaks Town Council
Gareth Bevens	-	Feasibility Study
Uttlesford District Council	-	Consultation pre submission Local Plan
Various e-mails	-	Circulated during the month
Clerks & Councils Direct	-	Magazine
Correspondence sent:		
Ickleton Cricket Club	-	Season 2014
Ickleton Football Club	-	Terms for Season 2014/15
Crocus Football Club	-	Terms for Season 2014/15
Whittlesford Warriors	-	Terms for Season 2014/15
Keena McKillen	-	Church Fete 28 June 2014
Mike Williamson	-	Spraying Recreation Ground
Various e-mails	-	Sent in response

098/14 Planning application(s) received from SCDC: Declarations of Interest to be declared.
S/0870/14/FL – Rebuilding Single Storey Side Extension – Rectory Farm, Grange Road, Ickleton, CB10
 1TA – Mrs Karen Attwood – Approve **Action: Clerk**
Meeting with SCDC Planning Department – 17 September 2013 – Waiting response re. Construction of
 garage 33 Church Street – Cllr Martin reported that a full-time replacement had now been appointed and he
 will approach them when they are available. **Action: Cllr Martin**

099/14 Reports from Councillors:

Kern Roberts reported that he was moving to Saffron Walden on 12 June and was resigning from the Parish Council. Lewis Duke thanked Kern Roberts for his contribution and involvement in the village. The Chairman wished to reiterate his thanks on behalf of the Parish Council and said he would be missed. Kern Roberts will put his resignation in writing, which will take immediate effect. **Action: KR/Clerk**
 Cllr Martin and Cllr Topping left the meeting.

Lewis Duke reported that the white lining at the stoppage point (opposite Frogge Hall) was in need of renewing as was the white lining in Butcher’s Hill. The Clerk will contact CCC (Highways). **Action: Clerk**
Sian Wombwell reported that CCC had cut the protected road verge in Chrishall Grange road despite the signage being in place. She had contacted CCC - Deborah Ahmad (nee Marchant) to inform them and to ask if more signage could be put in place and if the whole of Grange Road could have Protected Road Verges.

Liz Goddard reported that a resident had asked if the bank between his property and the barns could be cut. **Action: Clerk**

Terry Sadler reported that the hedge next door to No. 83 Abbey Street was encroaching onto/over the pavement. The resident will be asked to cut it back. **Action: Clerk**

David Lilley left the meeting

100/14 Finance (Bank Balances) including payments to:

Came & Co. (Insurance) - £1,189.10 – cheque payable to: Broker Network Ltd.
(E-mail 24/04/14 – can be reduced from £1251.68 by 5% to £1,189.10 if Council wishes to sign a new LTA until 31st May 2017 – current long-term agreement expires on 31st May 2015) The Councillors agreed to extend the current long-term agreement to 2017 and the lower cheque was presented for signature.

Harts (Apr Icene) - £75.90	SCDC (Supply & Install Litter Bins) - £288.00
A Pavelin (Emptying Litter Bins) - £80.00	T Dazey (Remove Waste bin/Picnic Table) - £90.00
T Dazey (Repair Skate park) - £366.96	C Frankau (Repair/Paint Skate park) - £175.00
Magpas (Donation) - £50.00	Royston & District Community Transport (Donation) - £25.00

Money received: Ickleton FC - £72.50 Crocus FC - £210.00
CCC (Village Grass Cutting 2014/15) - £801.43

Bank Balances:

Community Account	-	£ 3,022.78
Business Base Rate Tracker Account	-	£58,808.19 (inc. Section 106 - £12,320.43)

Wrights – Cost of repairs to Countax mower: Wrights had contacted the Clerk regarding the work which would cost £625 inc. VAT and spares. The Clerk had spoken to Charles Frankau who said that both he and Dominic Pallett would be willing, if compensated, to use their own machinery. After discussion it was agreed that the Clerk would notify Wrights that we did not wish the mower to be repaired and to ask what they would offer us. The Clerk would also ask Charles Frankau and Dominic Pallett what compensation they would require. **Action: Clerk**

Section 106 Money – Play Area: Another meeting needs to be arranged. **Action: TS**

Financial year end 31/03/14 – Adoption of Accounts - The Clerk will put the appropriate form on the notice board inviting parishioners to inspect the Accounts. Tim Pavelin proposed Lewis Duke seconded and all agreed that the Accounts be adopted. **Action: Clerk**

101/14 Recreation Field and Play Area:

Spraying Recreation Ground - Michael Robinson reported that this had taken place on 16 May 2014.

Wicksteed Annual Safety Inspection (26/03/14) – Skate Park – damaged platform –The platform had now been repaired. Mr Dazey reported a hole in middle section. It was agreed the Clerk will contact Mr Dazey and ask him to make the repair. **Action: Clerk**

Wooden picnic table - Michael Robinson did not have any information available. The Chairman asked if he could give this priority, as it should be in place before the summer holidays. **Action: MR**

Basketball net – Kern Roberts passed the spare net to Tim Pavelin to fit. **Action: TP**

102/14 Cemetery - Chapel – Condition to be kept under Review

Cemetery gates - Nothing to report. **Action: SW**

Cemetery Chapel – ground rainwater channel - The Chairman had spoken with Shane Cahill who should be able to carry out the work in October. **Action: TS**

Headstone check – Kern Roberts had carried out the check.

103/14 Churchyard

Repairing Flint Walls/Buttresses + repairing hole in wall – Shane Cahill will carry out the repairs to the Flint walls/Buttresses in October. The Clerk was asked to contact Andy Hoare regarding repairing the hole in the wall. **Action: TS/Clerk**

Headstone check – Kern Roberts had carried out the check.

Yew Hedge – to be cut in June – Dominic Pallett will carry out this work. **Action: Clerk**

104/14 Localism Act 2011 – Community Right to Bid: The Chairman had today filled in and submitted a nomination form to have the Ickleton Lion registered with SCDC as an Asset of Community Value. **Action: TS**

105/14 Flooding:

Land adj. Stumps Cross - Extension granted until 30 September 2013 – A small amount of soil had been distributed over the site. **Action: LD/TS**

Flooding/Drainage in Church Street/top of Mill Lane - Nothing further to report. **Action: Clerk**

Environment Agency – This item will be discussed at the next Wellcome Trust Liaison meeting. **Action: TS/LD**

106/14 Wellcome Trust Presentation – 28th April 2014: The Councillors and Clerk who attended the presentation found it very interesting.

107/14 Footpaths – Request strimming of Footpaths No. 3 (Water Lane), **No. 6** (Butcher’s Hill and Church Street) **& No. 8** (Phone box in Frogge Street through to Abbey Street). It was agreed to ask for these footpaths to be strimmed by C Frankau/Dominic Pallett. The Clerk was asked to check if the new footpath (near the railway line) was included on the map. **Action: Clerk**

108/14 Abbey Street grass verges – Strimming between bollards: A resident had enquired if it was possible for strimming to be included for those residents who have bollards in front of their properties. After discussion it was agreed to do this and an article will be put in Icene notifying residents of this decision. The Clerk will contact Dominic Pallett and ask him to do this in the future. **Action: Clerk**

109/14 Piped water supply to Allotments: Kern Roberts, Lewis Duke, Susan Clew and Tim Pavelin declared an interest and did not vote. The Chairman had been in discussion with Iain Livingstone regarding the funding of the water supply for which costings had been sought. Five Councillors voted in agreement to support a donation of £1000/£2000 and to ask Wellcome Trust to match our contribution, once it becomes clear what the Allotments Committee has been able to raise from other sources. **Action: TS**

110/14 SCDC – replacement Litter Bin (near Skate park: It was agreed to purchase the litterbin. **Action: TS/Clerk**

111/14 Cambs ACRE – Affordable housing bus tour - 01/07/2014 – (e-mail 06/05/2014): Lewis Duke will attend the introductory presentation and if there is a place will go on the tour. **Action: LD**

112/14 Consultations:

Uttlesford Local Plan (closes 2nd June – it was agreed not to enter a representation.

SCDC CiL (closes 7th July): Councillors were asked to read the document and submit any comments to the Chairman who will make the response on behalf of the Parish Council. **Action: ALL**

113/14 Parish Clerk – Replacement/Vacancy: An expression of interest had been received. It was agreed to put an article in Icene and for the Chairman to ask CPALC for advice. Terry Sadler, Lewis Duke and Liz Goddard would carry out the interviews. **Action: TS**

114/14 Adjournment for questions from members of the public: None

**115/14 Date and time of next meetings – Annual Parish Meeting 28 May 2014
Wednesday 18 June 2014 at 7.30pm**

There being no further business the meeting closed at 10.25pm

Chairman

Date