

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 20th September 2023

Present: Cllr Simon Cheney, Cllr Lucy Davidson, Cllr Steven Heaney (chair), Cllr Philly Hamilton, Cllr Tim Pavelin, Cllr Terry Sadler, Cllr Sian Wombwell, Cllr William Wombwell, Beckie Whitehouse acting Clerk, Barbara Benn (new clerk) and 2 members of the public.

080/23-24 To Receive Apologies for Absence – there were no apologies for absence.

081/23-24 Councillors' Declarations of Interest and Requests for Dispensation

Cllr Pavelin – 092/23-24 i. Bin emptying

Cllrs Cheney and Cllr Pavelin - 23/03108/FUL for 12 Church Street

Cllrs S and W Wombwell - 23/03132/PRIOR for Rectory Farm

Cllrs will not take part in the decision making.

082/23-24 Open Forum for Public Participation

There has been another stack fire. There was a swift response from the fire brigade. There was some discussion on rural crime and what could be done to increase a police presence in the village and whether we encourage a PCSO to attend a future meeting to discuss further.

It was proposed and agreed to take Item 093/23-24 iii Casual Vacancy here.

Two applications have been received and one member of the public spoke briefly in support of their application. The Council considered the applicants and voted to co-opt Emily Gittins but noted that both applicants would be an asset to the Council.

083/23-24 To Approve the Minutes of the meeting held on 16th August 2023 It was resolved that the minutes of the meeting held on 16th August 2023 were a true record and signed by the Chair

084/23-24 Matters Arising/Clerks Report – from the last meeting there was no evidence that the jackdaws had got into the chapel at the cemetery. There were no other updates that are not covered in the agenda.

085/23-24 Defibrillator check Defibrillator check carried out by Cllr Pavelin today and he is happy to continue with the monthly checks.

086/23-24 Traffic and Highways Issues

- i. Speedwatch – nothing in particular to report but there have been fewer sessions because of holidays.

087/23-24 Reports from District and County Councillors – none present but a brief written report was received and circulated.

088/23-24 Correspondence received

The Rural Crime Action Team (RCAT) will be holding a meet and greet event on Friday 22 September from 10am - 2pm to highlight how you can help us towards a safer Cambridgeshire.

Hundred Parishes Update

089/23-24 Planning information received from SCDC

- i. For consideration

23/03210/FUL

Proposal: Two storey extension to Unit 4 and the erection of 2no. new building for office / research and development uses (Use Class E) together with associated car parking, infrastructure and landscaping.

Site address: Abbey Barns Duxford Road Ickleton

After much deliberation it was resolved to object as there are concerns particularly over the bus cages in a 60mph stretch of road and the associated dangers of people trying to cross the road and enter the site.

Action Cllr Sadler

23/03108/FUL

Proposal: Demolition of existing bungalow and erection of one and a half storey dwelling on similar footprint (Re-submission of 23/02014/FUL).

Site address: 12 Church Street Ickleton Cambridgeshire

These are small changes to the plans and it was felt that the objections previously raised still stand and it was agreed to resubmit these. **Action Cllr Sadler.**

23/00126/HFUL

Proposal: Construction of brick and flint wall and gates to the front boundary.

Site address: 10 And 12 Frogge Street Ickleton Cambridgeshire

It was resolved to support this application. **Action The Clerk.**

23/03132/PRIOR

Proposal: Change of use of agricultural building to 1 No. dwellinghouse (use class C3) and associated operational development.

Site address: Rectory Farm Grange Road Ickleton

It was resolved to support this application. **Action The Clerk.**

23/02976/HFUL

Proposal: Single storey infill extension, single storey front extension and garage conversion.

Site address: 3 Priory Close Ickleton Cambridgeshire

The PC were not given an extension although the Clerk requested one on this application and therefore no comments were submitted.

22/03615/COND7

Proposal: Submission of details required by condition 7 ((Construction Environmental Management Plan) of reserved matters application 22/03615/REM

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

It was resolved to make no further comments.

22/03615/COND5

Proposal: Submission of details required by condition 5 (Construction Traffic Management Plan) of reserved matters application 22/03615/REM

Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton

It was resolved to make no further comments

23/03432/LBC

Proposal: Remove and replace render on front upstairs gable.

Site address: 50 Abbey Street Ickleton Cambridgeshire

It was resolved to support this application. **Action the Clerk.**

ii. Information only applications

None.

iii. Planning Decisions

None

iv. Planning Appeals

None

v. Tree Works

P23/0965/TTCA

Proposal: Ash (T1) - Reduce crown pollarding into suitable regions at approx 4.5m from ground level - works due to excessive shading over apiary.

Site address: 33 Frogge Street Ickleton Cambridgeshire

No comments were made

23/0887/TTCA

Proposal: 1 x large Horse chestnut tree:-

- Reduce the crown by 2 metres all round to reduce the weight on the limbs
- Remove any crossed over branches (the smaller ones)
- remove deadwood
- Cut back the failed limb to make safe
- Cut back branches that are touching the phone wires

Site address: War Memorial Church Street Ickleton

No comments were made

23/0965/TTCA

Proposal: Ash (T1) - Reduce crown pollarding into suitable regions at approx 4.5m from ground level - works due to excessive shading over apiary.

Site address: 33 Frogge Street Ickleton Cambridgeshire

It was agreed to make no comments.

23/0993/TTCA

Proposal: T1 Ash Decayed - Reduce height to form pollard at approximately 8-10m high.

T2 Horse Chestnut Dead - Reduce height by approximately 5-6m to primary fork

T3 Row of 5 x Limes - Reduce longest leaders in lower and middle canopy on north side only by up to 2.5m. Taper into upper crown on north side only to shape and remove epicormic growths from stem up to crown break

T4 Horse Chestnut Dead- Reduce height by approximately 4-5m. Remove smaller branches

Site address: 8 Mill Lane Ickleton Cambridgeshire

It was agreed to make no comments

23/1051/TTCA

Proposal: Yew 1 - Remove tree to near ground level

Yew 2 - Remove tree to near ground level

Site address: 21 Brookhampton Street Ickleton Cambridgeshire

It was agreed to make no comments

090/23-24 Wellcome Genome Campus Expansion update

Works on the A1301 will begin in January 2024 for 18 months and there will be 30mph restrictions in place.

At the end of these works the road will be closed for resurfacing for up to 2 weeks

Wellcome are aware of the concerns that Ickleton is a rat run and concerns about lorries coming through the village

There is a tree planting scheme in place

Dates will be arranged for further updates and they are happy to carry out a leaflet drop to residents

Help in the community – skate ramp repairs are being carried out but there is an opportunity for more volunteer work to be carried. All ideas to be shared with Cllr Davidson who will locate to take back to Urban and Civic.

Action All Cllrs.

Urban and Civic have offered to give a presentation to the Council and residents at the October meeting. It was decided to accept the offer, and advise residents of the presentation via Icene.

Action Cllr Sadler.

This should also go on the website.

Action the clerk.

091/23-24 Reports from Councillors

The bus stop on Abbey Street has been damaged Cllr Davidson offered to take a look and report back.

Action Cllr Davidson.

Offer from a resident for a community radio station it was agreed they should be asked to a future meeting.

Action Cllr Heaney

Further potholes have been marked up for repair.
Another version for the busway from Cambourne to Cambridge has been suggested.

092/23-24 Financial Matters

- i. To Approve Payment of September Accounts: It was agreed that all payments listed to be paid.
CAPALC - £535.47
Red Shoes Accounting Services - £15.60
Previous Clerk's expenses - £15.75
CPRE membership - £36
Tim Pavelin (Empty bins) - £100.00
CAPLAC cemetery training - £120.00
To note receipt of £1080 from Funeral Services Ltd
- ii. Bank reconciliation (bank accounts) – this will be circulated later this week.
Action Cllr S Wombwell.
- iii. Bank reconciliation (Equals cash card account) – the card has not been used

093/23-24 Council

- i **Councillor Responsibilities** – to be reviewed now council has 9 councillors **Action Cllr Heaney.**
- ii **Clerk onboarding** – the new Clerk will be taking over later this month **Action the Clerk .**
- iii **Casual Vacancy** – taken earlier in the meeting
- iv **Modernisation** - Cllr Heaney will continue to work on this particularly the use of Microsoft 365 to share documents and will bring proposals to the next meeting. **Action Cllr Heaney.**
- v **Policy and procedure** – plans for finalising a Freedom of Information Document and Publication Scheme. The new clerk will take those work forward. **Action the clerk.**

094/23-24 Environment

- i **Play Area** - as the Wicksteed report and recommendations arrived today the Skate ramp will be worked on by Urban and Civic tomorrow including the production of a new sign. Thanks to Cllr Davidson for her quick work on this.
- ii **Trees-** update on and decision on engaging arboriculturist to survey the Horse Chestnut on the village green. The 3 quotes sought were all very similar and it was proposed by Cllr Hamilton seconded by Cllr Sadler and agreed to appoint David Archer Associates to carry out the survey. **Action the Clerk.**
Horse Chestnut overhanging neighbours' property. It was agreed that this work will be carried out with the work to the horse chestnut on the green and quotes sought in due course.
Tree survey and schedule of maintenance it was agreed to seek quotes for a survey of all council owned trees. **Action the Clerk.**

- 095/23-24 Leisure** – request from Cricket Club for help with fundraising for a new all-weather net. It was resolved to ask the cricket club for more details and to attend a future meeting to present these.
Action Cllr W Wombwell.

096/23-24 Projects

- i **Cemetery extension** – 3 quotes from solicitors have been obtained they were similar and it was proposed by Cllr Cheney, seconded by Cllr Davidson and agreed that Buckles be appointed. **Action Cllr Cheney .**

- 097/23-24 Community** - Ickleton Lion Pub – the right of way has been restored through the car park and it was agreed to investigate whether it could be registered with the County Council.

Action Cllr Sadler.

Greene King are looking to appoint a new landlord and have been asked to keep the Council informed. **Action Cllr Heaney.**

- 098/23-24 Date and time of next Parish Council meeting: Wednesday 18th October 2023 at 7.30pm**
Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Beckie Whitehouse
Thursday 21st September 2023

