

# ICKLETON VILLAGE HALL

Minutes of the Committee Meeting held on Monday 15<sup>th</sup> August at 8.00 pm in the Gordon Woolhouse Meeting Room, Ickleton Village Hall

**Present:** Pam Fearn (Chairman), Roy Smith (Hon. Treasurer), John Holt, Madelaine Smith, Martyn Northfield, Martin Waters, Jocelyn Flitton (Minute Secretary), Linda Hynard

**027/16 Apologies:** Steven Jenkins, Glynis Hammond, Sarah and Vili Mila  
Other Absences: Michael Robinson, Lewis Duke

**028/16 Minutes of meeting held on 16 May 2016:** The minutes were approved and signed by the Chairman

**029/16 Matters arising:** None

## **030/16 Financial Report**

Treasurer's Report – The Treasurer handed out copies (see attachment) of the financial situation up to 30<sup>th</sup> June 2016. It showed that the Open Gardens netted £5,192.28 of which £2,500 was donated to The Arthur Rank Hospice Charity. The gas contract was up for renewal and the Treasurer had been seeking a better deal. He has agreed for British Gas to be the supplier for the next three years. Mr Smith is also looking into maintenance contracts with British Gas to replace the current contract with Shelford Heating. **Action: R Smith**

Supplementary Trust and amended Deed of Variation – Linda Hynard reported that following her persistence, she had received an e-mail this afternoon from Hewitsons with a few comments. One point that the Parish Council should be a trustee. As Lewis Duke represented the Parish Council as a trustee, it was unclear if this meant he was representing the whole of the Parish Council. There were some other points, including out of date names in the Deed of Variation, which Ms Hynard will follow up. **Action: L Hynard**

## **031/16 General Maintenance:**

Painting of Cupboard in Changing Rooms – this will be completed after the summer. A broken lock also needs to be fixed.

Broken blinds in the Main Hall – The Chairman had obtained one quote which ranged from £400 to £4,000. She explained the current situation and problems it posed. She felt, and the Committee agreed, that it would be better to look at a firm that supplies commercial blinds.

Trees/shrubs growing in boundary of car park – The owner of The Old School had asked the Committee to look at the self-set Sycamore tree that had grown in the car park and was causing damage to his flint wall. The Committee had inspected the tree and other shrubs, including ivy growing on the wall before the meeting. The Parish Council have no objection to the tree being taken down. After discussion it was agreed it would be best in the long term to clear the whole piece of ground in the car park adjacent to the wall. The Chairman will speak with Dominic Pallett and Charles Frankau. It was agreed the Committee would inform the owner of the decision after the meeting. **Action: P Fearn**

Cooker – Sarah Mila had reported that a knob had broken and need to be repaired. The Chairman will arrange the repair. **Action: P Fearn**

Hedge cutting – The Chairman had contacted Dominic Pallett who will cut the hedge in September once all the birds have finished nesting.

## **032/16 Booking Secretaries Report:**

There was no report due to family holidays. It was still unclear when parties are being held which made it difficult to know whether extra cleaning was required.

Bookings for 18<sup>th</sup>/21<sup>st</sup> Birthday parties – The Chairman had met with the person who was having his 21<sup>st</sup> party in the hall. He said his parents would also be present. It was agreed that

the hirers' addresses should always be taken as well as mobile phone numbers and e-mail addresses.

**Action: V & S Mila**

Sarah Mila also felt that the kitchen needed revamping. This would be addressed at a later date. The fridge needs to be replaced. The water jugs have disappeared. The Chairman had disposed of the large boiler which was considered a health hazard due to hot water/steam. It was agreed that this would be replaced with two new fast boiling kettles. **Action: P Fearn**

**033/16 Fund Raising Events:**

Open Gardens 2016 – This had been a successful and enjoyable day. Details of the funds raised are noted under the Financial Report.

Quiz Night – Iain Livingstone is willing to do another quiz. It was agreed to leave this for the time being.

**034/16 First Aid box:** John Holt reported that he need to purchase some more plasters.

**Action: J Holt**

**035/16 Any Other Business:** None

**036/16 Date of next Annual General Meeting and Committee Meeting:** Monday 31<sup>st</sup> October 2016 at 8.00 pm

There being no further business the meeting closed at 9.00 pm.

**Chairman**

**Date**