

ICKLETON VILLAGE HALL

Minutes of the Committee Meeting held on Monday 28 April 2014 at 8.00 pm in the Meeting Room, Ickleton Village Hall

Present: Pam Fearn (Chairman), Rosemary and Neil McKillen, Steve Jenkins, Roy Smith (Hon. Treasurer), David Mathias, Jocelyn Flitton (Minute Secretary), Linda Hynard, Lewis Duke, David Bushell

021/14 Apologies: John Holt, Martin Northfield, David & Jean Whitaker (Booking Secretaries)

022/14 Hedley Igglesden: The Chairman was sad to report that Hedley Igglesden died suddenly on 12th March 2014. He will be greatly missed for his contribution to village life.

023/14 Minutes of meeting held on 27 January and 03 March 2014: The minutes of both meetings, which had been circulated, were approved and signed by the Chairman.

024/14 Matters arising:

SCDC New Wheelie Bins – There were now two green bins, which needed better labelling to enable them to be used correctly. The bins are collected fortnightly but the exact day is not known. The Chairman will follow this up with SCDC. **Action: PF**

Village Website – The minutes were now being put on village website by Jocelyn Flitton, but the Chairman had yet to meet with Andrew Shepherd. **Action: PF**

St John's College School bus – David Whitaker was to speak to the people concerned but the outcome is not known. **Action: DW**

Yellow Jack ball (Indoor Bowls) - This will be taken off the agenda for the time being due to Bowls Club currently being discontinued following Hedley Igglesden's death.

Picture of Ickleton station to be hung in Village Hall – David Whitaker reported that the picture was not of Ickleton station, as the village had never had a station. The picture has been given back to Andrew Shepherd until it can be hung in the hall.

Ickleton Cricket Club shields - The shields need to be photographed by Ickleton Society before they are removed from the hall. The Cricket Club intend to display them in the Ickleton Lion following the refurbishment of the pub by Greene King. **Action: DM/PF**

Memorial to Gordon Woolhouse – Rosemary McKillen suggested that the small meeting room be renamed the 'Gordon Woolhouse Room'. All unanimously agreed to this suggestion. The Chairman will obtain a suitable plaque to put on the door. **Action: PF**

025/14 Signatures outstanding by Trustees of Declaration of Charity Trustees Form Steve Jenkins: Steve Jenkins signed the form. Jocelyn Flitton will scan the form and send to Roy Smith, Linda Hynard and the Chairman. **Action: JAF**

026/14 Financial Report:

Supplementary Trust Deed and Amended Deed of Variation – Linda Hynard had instructed Hewitsons to amend the deed but was told she needs the permission of the Charity Commission. It was agreed that the Chairman and Linda Hynard would sign the letter of appointment. **Action: PF/LH**

Treasurer's Report – 2nd Quarter – This report had been circulated with the Agenda. No queries were raised.

Year-end Accounts – Linda Hynard reported that Ken Worthing had signed off the accounts and these would now be sent to the Charity Commission. **Action: LH/RS**

027/14 General Maintenance:

Car Park – Hole – The hole had now been filled in and would be checked when the workmen are next in the village.

General repairs/redecorating – The wood flooring in the meeting room was still outstanding to be repaired. Roy Smith said he would ask Ian Lester if he would be willing to do the repair. It was agreed to redecorate the meeting room before it is officially opened as the Gordon Woolhouse Room. The Chairman will obtain two quotations and arrange for the work to be done.

Action: PF/RS

Garden and general tidy up around the Hall - June Woodward had kindly tidied up the front garden and is happy to do this. The Chairman reported that the shrubs at the side of the hall need trimming and will obtain two quotations for this work to be done.

Action: PF

Lizzie Driver had mentioned that the cloth chairs needed cleaning and was happy to steam clean them. It was agreed for this to be done and combine it along with the redecorating work.

Cupboard in Changing Room - David Mathias is obtaining a quotation for this work, which will be circulated before the next meeting for approval so the work could commence as soon as possible.

Action: DM

028/14 Expenses Policy: This item has yet to be completed.

Action: RS

029/14 Booking Secretaries Second Quarterly Review: The reports had been circulated before the meeting. These showed a lack of interest/bookings going forward. Our rates are comparable with other halls in the area. The situation will be monitored and discussed again at the next meeting.

Action: PF

030/14 Resignation of Booking Secretaries: The Booking Secretaries had sent a letter of resignation. They felt that due to their current circumstances they were not able to continue with the job. The Chairman and Committee wished to record grateful thanks to them for all their hard work over the years and wished them well.

The Chairman reported that Lizzie Driver had called to say she was interested. The Chairman had met with her to discuss the position. She will now meet with David Whitaker and Roy Smith to discuss further aspects. She would remain self-employed if successful and would be taken on for six months to see how it worked out.

Action: PF

031/14 Fund Raising Events: It was agreed that the Open Day would be held in conjunction with the opening of the Gordon Woolhouse Room.

Action: PF

The possibility of a Quiz Night was suggested possibly in late September/October. The Chairman will speak with Iain Livingstone.

Action: PF

The Chairman reminded everyone about the open air Theatre in The Old Vicarage on Saturday 25th August 2014.

032/14 Correspondence: None

033/14 Any Other Business: Pam Fearn will now check the First Aid Boxes to see that there are sufficient supplies in them.

Steve Jenkins reported that Elmdon Cricket Club pavilion had been broken into and vandalised and various items stolen.

Neil McKillen reported that he was standing down as Chairman of The Ickleton Society and from their Committee, so they would be appointing another member to sit on the Village Hall Committee.

034/14 Date of next meeting: Monday 21 July 2014 at 8pm.

There being no further business the meeting closed at 9.15pm.

Chairman:

Date: