

MINUTES OF ICKLETON PARISH COUNCIL

Wednesday 19th August 2020 starting at 7.30pm. This meeting was held remotely using the software application Zoom.

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Liz Gibson, Cllr Hugh Molloy, Cllr Philly Hamilton, Cllr Katherine Denman-Johnson, Leanne Smith (Clerk)

074/20-21 To Receive Apologies for Absence

Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Edmund Heaney, District & County Cllr Peter McDonald.

075/20-21 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

None.

076/20-21 Open Forum for Public Participation Including Youth Representation

None.

077/20-21 To approve minutes of meeting held on 15th July 2020

It was **resolved** that the minutes of the meeting held on 15th July 2020 are approved and signed by the Chair.

078/20-21 Matters Arising/Clerks report

The recreation ground pedestrian gate is in need of repair and the railings are in need of a repaint. To be discussed in detail at the Parish Council meeting in September 2020.

Cambridge Stained Glass will visit the Cemetery Chapel the week beginning 24/8/2020 in order to provide a quote for the next stage of glass repairs.

079/20-21 Traffic and Highways Issues

i. Local Highways Initiative (LHI) 2021-22

Cllr's Wombwell and Sadler met with County & District Cllr Peter McDonald, a representative from Highways and a parishioner to assess the junction of Coploe road/Grange Road on 18/8/2020. This was in response to contact from the parishioner about a lack of footway at the junction and road safety concerns. The representative from Highways has agreed to consider and suggest solutions to the issue along with ball park figures before the next Parish Council meeting. A decision can then be made if this would be suitable for an LHI application. It was noted that the LHI application deadline is 27/9/2020.

It was noted that the LHI 2020-21 has been completed on Butchers Hill. In addition, Cllr Molloy noted an issue with a pot hole repair on Butchers Hill in that it appears that only half the pot hole has been filled. ACTION – Clerk to contact highways.

080/20-21 Rural Crime Report

There have been incidents of fly tipping in the nearby village of Newton and Grange Road, Ickleton. There have also been incidents of hare coursing in the area. It has been reported that an orange dot was sprayed on a residence in Ickleton which is known to be the modus operandi for burglary and dog thefts.

081/20-21 Reports from County and District Councillors

No report received from District & County Cllr Peter McDonald for August 2020.

082/20-21 Correspondence Received

i. Zero carbon communities grant scheme

The only fitting project the Parish Council could think of for this scheme was tree planting but the Parish Council already have a tree planting project in hand. It was noted that the application needs to evidence community involvement which is not possible at this late stage as the deadline is 30/9/2020.

ii. Community gritting scheme

The Parish Council will advertise the Cambridgeshire County Council Community Gritting Scheme in the next edition of Icene.

iii. Extinction Rebellion & Cambridgeshire County Council (CCC) Biodiversity Team – road verges.

The Parish Council noted email communication from Extinction Rebellion & CCC Biodiversity Team in relation to road verge management. Cllr Wombwell has made contact with the representative from the CCC Biodiversity Team inviting her to have a conversation about the matter.

iv. Genome campus return to work commuting

The Parish Council have been informed that the Genome Campus are not planning on reinstating the campus bus service when staff return to work from September 2020. The Parish Council will monitor the situation and make contact with the Genome Campus if necessary. In the mean time the Clerk will contact Hinxtton Parish Council to ascertain what contact they have had with the Campus.

v. Cemetery bench

The Parish Council were asked if a bench could be placed in the cemetery so a person with mobility problems could rest when visiting his friends grave. On assessing the site this appears impossible as the grave is in the middle of a row with occupied plots behind and empty burial plots in front. However, an existing bench could be repositioned which may prove to be helpful. The bench currently sits by a dead hawthorn tree which can be removed. ACTION – Clerk to obtain a quote to remove the tree and reply to the correspondence.

083/20-21 Planning Information

i. For consideration

None.

ii. Planning Decisions

Our Ref: S/4304/19/FL

Proposal: Two storey extension to Unit 4 for office/research and development uses (Use Class B1) to create new unit and provision of new car parking

Site address: Abbey Barns Duxford Road Ickleton Saffron Walden Essex CB10 1SX

Applicant: James Griffith Abbey 2000

This application was opposed by the Parish Council. The Parish Council felt that the plans of the building itself were acceptable, but were concerned about the wider environmental issues that another building on the site would bring. It was noted that a previous application was permitted with a condition attached that a travel plan was approved by the Local Authority. A plan was not submitted with this application. Therefore, the Parish Council opposed this application and requested that it was referred to the planning committee.

Planning permission was approved by South Cambs District Council. Noted by the Parish Council.

iii. Planning Appeals

None.

iv. Tree Works

None.

084/20-21 Reports from Councillors

Cllr Sadler:

Speedwatch will resume in the near future with a reduced number of volunteers.

He noted that pot holes and missing bollards on the build out on Frogge Street which have been reported previously to Highways by the Parish Council are still outstanding and he has subsequently reported them again.

He noted that signs displayed on the allotments and recreation ground play park have been removed.

He is aware of a recent dog attack on the recreation ground which has not been formally reported to the Parish Council to date. ACTION – Clerk to include in Icene.

085/20-21 Financial Matters

i. To approve payments of August 2020 accounts:

Clerk's salary (confidential)

Clerk's expenses – £41.75

Tim Pavelin – £100.00

SLCC annual membership - £109.00

Village Hall hire - £42.00

An invoice from Shaggy Dog Ltd for the sum of £660.00 was received after the agenda was published but the Parish Council agreed to approve the payment.

It was resolved that the payments listed above be made.

- ii. Bank reconciliation 31/7/2020
Unity Current Account – £26,438.93
Unity Instant Access Account - £25,088.12
Total - £51,527.05

It was resolved that the bank reconciliation for July 2020 was approved by the Parish Council.

- iii. Optimum Cash Card top up and Zoom package purchase
The Optimum Cash Card account has been closed so it will not be topped up. The Parish Council considered two alternative cards:
Unity Trust Bank Corporate MultiPay Card (which has replaced the Alto Cash Card) which incurs a set-up fee of £50.00 and monthly fee of £3.00.
Equal Money Corporate Account Card which incurs a fee of £12.00 to set up the card and usually incurs an annual fee of £60.00 which would be waived because the Parish Council is a non-profit organisation.
Cllr Wombwell proposed that the Clerk apply for an Equal Money Corporate Card and Cllr Hamilton seconded. This was unanimously supported by the Parish Council. It was resolved that when set up the Clerk would top it up with £300.00 and purchase an annual Zoom package to be used for Parish Council meetings at a cost of £119.90.

- iv. Defibrillator replacement
The Infant Pads and Transformer on the Defibrillator expire on 08/09/2020. A replacement set of these Infant Pads with Transformer cost 85.00 + vat. It was resolved that the replacement pads and transformer would be purchased.

- v. Donation to Duxford Primary School
After a short discussion between Councillors, Cllr Sadler proposed a donation of £500.00 is made to Duxford Primary School, Duxford Playgroup and the DX club in response to the recent fire and Cllr Wombwell seconded. This was unanimously supported by the Parish Council.

- vi. Allotment hedging quote
Dominic Pallett has provided the following quotes:
To clear the area for planting - £200.00
To plant new hedging - £1,200.00
It was noted that allotment users have volunteered to assist with the project. Cllr Wombwell proposed that the Parish Council accept the quote of £200.00 to clear the area and the work to be carried out in the first instance and Cllr Hamilton seconded. This was unanimously supported by the Parish Council.

- vii. Maintenance quote
Bob Calladine has provided a quote of £800.00 for the following:
To put up cork boards in the two village bus shelters
To repaint the Frogge Street bus shelter
To repaint the skate ramp
To repair the bench on Brookhampton Street
Cllr Wombwell proposed that the quote is accepted and all work carried out, and Cllr Gibson seconded. This was unanimously supported by the Parish Council.

086/20-21 Recreation Ground and Play Area

- i. Village Hall car park closure
Cllr Gibson provided feedback from a recent Village Hall Committee meeting. The Committee voted unanimously to keep the Village Hall car park closed until September 2020 when regular users of the Village Hall will return.

087/20-21 Maintenance

- i. Coploe Pit gate

Contact was made with Gerry Birch and The Wildlife Trust to decide how the gate should be replaced. The conclusion was that a post and rail with netting would be sufficient and it was resolved that it would be replaced in this manner. The work will be carried out in conjunction with fencing repairs at the pit.

ii. Relocation of Frogge Street bench

The Parish Council were unable to come to a decision about the relocation of the bench so this will be carried over for a discussion again next month.

088/20-21 Covid-19 – recognition for village shop staff

The Parish Council have come to a decision about how they wish to recognise the exceptional service provided to the community by Dilip, Sunita and Dana at the village shop and post office during the Covid-19 lockdown and plans are in motion.

089/20-21 New Parish Council Website

The new Parish Council website has gone live and can be found by visiting <http://www.ickletonparishcouncil.org.uk/>

090/20-21 DATE OF NEXT MEETING:

Wednesday 16th September 2020

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 9.33 pm