

MINUTES OF ICKLETON PARISH COUNCIL

Held in the Gordon Woolhouse Meeting Room, Ickleton Village Hall on Wednesday 18th August 2021 starting at 7.30pm

Present: Cllr Sian Wombwell, Cllr Terry Sadler, Cllr Tim Pavelin, Cllr Simon Cheney, Cllr Hugh Molloy, Cllr Philly Hamilton, Leanne Smith (Clerk)

044/21-22 To Receive Apologies for Absence

Apologies received ahead of the meeting from Cllr Liz Gibson, Cllr Lucy Davidson and Cllr Edmund Heaney.

045/21-22 Councillors Declaration of Interest for Items on the Agenda & Requests for Dispensation

Cllr Pavelin – Agenda item 054/21-22 i.

Cllr Sadler – Agenda item 052/21-22 iv.

046/21-22 Open Forum for Public Participation Including Youth Representation

None.

047/21-22 To approve minutes of meeting held on 21st July 2021

It was resolved that the minutes of the meeting held on 21st July 2021 are approved and signed by the Chair.

048/21-22 Matters Arising/Clerks report

Clerks report circulated ahead of the meeting.

i. Ickleton Football Club

The Parish Council had been informed that Ickleton Football Club had been disbanded. However, the club has been taken over under new management and the name changed to Ickleton Phoenix Football Club. The Chair has been asked if the team will use the pitch for the 2021-22 season and he has said it is unlikely as he needs to recruit further management and new players. Cllr Pavelin proposed, Cllr Sadler seconded and it was resolved that Ickleton Parish Council would purchase a white line machine at a cost of £350.00 from Ickleton Football Club.

049/21-22 Traffic and Highways Issues

i. Speedwatch

Cllr Sadler had circulated a summary of Ickleton Speedwatch activities up to the 7th of August 2021 with observations. Although traffic levels have increased, numbers are still less than those recorded pre-Covid, but there has been a high rate of speeding vehicles compared with pre-Covid times. Figures relating to Frogge Street appear to provide ample justification for the decision to install traffic calming, in that this location used to be a hotspot yielding significant reports of speeding.

ii. Local Highways Initiative 2022-23 bid

Ickleton Parish Council were unsuccessful in the bid for funding for 2021-22. The proposed project was reconsidered but is unlikely to be successful second time round because it had not scored well the first time. Cllr Sadler proposed that a bid is made for village gateway arrangements on Brookhampton Street, Coploe Road and Grange Road and was unanimously supported. The closing date for the 2022-23 bid is the 30th of September 2021.

iii. Footway maintenance

Footway repairs are needed on Frogge Street and Abbey Street. ACTION – Clerk to check if reports have already been recorded on the Highways website and if not submit reports accordingly.

iv. Highways England – M11 (junction 6 to 11) temporary restriction and prohibition of traffic

Notice has been given that Highways England intends to make an Order on the M11 Motorway in Cambridgeshire to allow for construction of a new road junction at Harlow, Essex and all associated works and carriageway resurfacing, bridge, technology, drainage, safety fence and concrete bay repair works and general routine maintenance to be carried out in safety.

The works would be carried out in phases and are expected to last for approximately 14 months (8pm-6am) commencing on or after Monday 30 August 2021 with some full weekend closures required from Friday 3 September 2021. Road closures on the M11 and diversions will take traffic along the A1301 and A505. Noted by the Parish Council.

- 050/21-22 Rural Crime Report**
 Cllr Wombwell reminded Councillors to be vigilant and report hare coursing, and after recent incidents in the area to be vigilant about hay stack fires.
- 051/21-22 Correspondence Received**
- i. **Wellcome Genome Campus - Planning application for a temporary building on the Wellcome Genome Campus**
 Correspondence received from Wellcome Genome Campus to notify the Parish Council that a planning application was being submitted and subsequent notification from Greater Cambridge planning has been received as follows:
 Reference: **21/03685/FUL**
 Proposal: Temporary period of 3 years for the construction of a two-storey modular building (temporary sequencing laboratory) comprising of 1,690sqm (GEA) of level 2 laboratories (Use Class E) and ancillary uses including welfare accommodation, toilets, storage, associated plant, cycle shelters, enclosed generator, bin store, loading area, vehicular and cycle parking (including for disabled), utility connections including to adjacent building, hard and soft landscape works including wildlife planting areas, drainage, and associated engineering works and earthworks.
 Site address: Wellcome Trust Genome Campus, Cambridge Road, Hinxton.
 The Parish Council has no recommendation.
- ii. **Cambridge Greater Planning - Greater Cambridge Biodiversity Supplementary Planning Document**
 Correspondence received notifying the Parish Council that a consultation for the new Greater Cambridge Draft Biodiversity Supplementary Planning Document will run between the 23rd of July and the 17th of September 2021 during which time comments will be taken.
 Noted by the Parish Council.
- 052/21-22 Planning Information**
- i. **For consideration**
 Reference: **21/03360/HFUL**
 Proposal: Erection of timber greenhouse on brick plinth.
 Site address: Ickleton Lodge, 14 Frogge Street, Ickleton, Saffron Walden.
 Applicant: Mr Michael Hancock.
 It was resolved that the Councillors were unanimously in support of the application.
- ii. **Planning Decisions**
 None.
- iii. **Planning Appeals**
 None.
- iv. **Tree Works**
 Reference: **21/0898/TTCA**
 Proposal: Walnut tree, T1 -since the crown was last reduced the tree has grown considerably by up to 2 metres on average. It extends over a public footpath and neighbouring gardens. It is proposed to crown reduce it to the points to which it was previously reduced, so after this crown reduction it would be approximately 14 metres by 11 metres.
 Holly tree, T2 - it is proposed to reduce the length of some of the side shoots to maintain its conical shape, to the extent done on previous occasions.
 Site address: 63 Abbey Street, Ickleton, CB10 1SS
 Noted by the Parish Council.
- 053/21-22 Reports from Councillors**
- Cllr Molloy:**
 The Ickleton Society have offered to clean the cemetery chapel and request that the Parish Council contribute to the hire of a generator for a heavy-duty vacuum to be used. The Parish Council were not opposed to the idea but asked that the clean is carried out when the stained-glass window repairs are complete.
- Cllr Cheney:**

The next delivery of hedging will be delivered from the Woodland Trust in a couple of months and the Councillors were asked to consider suitable locations for planting to discuss at the September 2021 Parish Council meeting.

ClIr Sadler:

Asked that polite requests are made to addresses in Frogge Street and Abbey Street for hedges that are encroaching on the footway to be cut back. ACTION – Clerk to send a request in writing to the property on Frogge Street. ACTION – ClIr Wombwell to speak to the occupants of the property on Abbey Street.

Encouraged fellow Councillors to complete the Ox-Cam Arc Spatial Framework Consultation Survey.

ClIr Wombwell:

Has had a further conversation with the landowner who agreed in principle to sell some land to the Parish Council. The landowner will consider the proposal further and notify the Parish Council of a decision in due course.

The preliminary costings for the Openreach fibre broadband funded by the Government's Rural Gigabit Voucher Scheme show that the Parish is £80,000 short of what is needed to fund the scheme. Therefore, it requires a bigger response than the previous 50% who pledged support. The deadline is the 24th of September 2021 and there will be a drive to canvass the required support by the deadline.

054/21-22

Financial Matters

i. To approve payments of August 2021 accounts

Clerk's salary (confidential)

Clerk's expenses – £57.50

Tim Pavelin (empty bins) – £80.00

Shaggy Dog Ltd (Website domain renewal) – £9.59

Dominic Pallett (New fencing at Coploe Pit) - £220.00

Dominic Pallett (Grass cutting April – July 2021) - £2,540.00

Charles Frankau (Grass cutting April – July 2021) - £2,346.00

Essex Cares Ltd (Icene printing December 2020) - £175.00

Essex Cares Ltd (Icene printing January 2021) - £125.00

Essex Cares Ltd (Icene printing August 2021) - £120.00

It was resolved that all the payments listed be made.

ii. Society of Local Council Clerks (SLCC) membership renewal - £112.00

It was resolved that annual membership would be renewed.

iii. Bank reconciliation (Bank accounts) – 31st July 2021

Unity Current account - £23,938.65

Unity Instant Access account - £25,088.12

Total - £49,026.77

It was resolved that the bank reconciliation for July 2021 is approved by the Parish Council

iv. Bank reconciliation (Equals cash card account) – 31st July 2021

The balance remains the same as the previous month as no money has been spent on the cash card. Total - £233.59

It was resolved that the bank reconciliation for July 2021 is approved by the Parish Council.

v. Street lighting price increase

Eon is increasing energy prices from the 1st of September 2021 that apply to street lighting in Ickleton. The price will increase from 22.10p per KWH to 25.40p per KWh. Looking back at the quotes obtained in November 2019, the increased price is still below some other energy providers and unlike other energy providers Eon do not charge a standing charge. Therefore, even with the price increase, charges are expected to remain lower than other providers and therefore it was resolved that the supply would remain with Eon.

055/21-22

Recreation Field and Play Area

i. Community Chest Fund Grant

The Parish Council has taken receipt of the £2,000.00 grant. The proposal was for the grant to be

used to purchase an outdoor tennis table. The Councillors had a discussion about an appropriate location for the table. Due to differing opinions, it was agreed that Councillors would meet at the recreation field before the next meeting to make a decision.

056/21-22 Maintenance

i. Churchyard clean September 2021

The Churchyard clean has been scheduled for Saturday 18th September 2021 at 10am. Charles Frankau and Dominic Pallett will be carrying out the bigger jobs the week preceding. ACTION – Clerk to contact the necessary people to check the tidy is still necessary as work was carried out a couple of months ago when the new Vicar started.

ii. Butchers Hill trees and hedging

Tree works were considered at Butchers Hill at the April 2021 Parish Council meeting. The work was not commissioned as the costs were more than anticipated and the work was not considered essential. At the July 2021 Cllr Hamilton proposed that the work was considered again and that a quote should be obtained from Dominic Pallett. However, it has been noted since the last meeting that some hedging on the verge has been cut back. A Councillor noted that further along Butchers Hill some ivy needs to be cut back. ACTION – Clerk to discuss with Dominic Pallett.

iii. Coploe Pit bench

Bob Calladine is due to carry out repairs on the bench at Coploe Pit but the Clerk has noted that the hedging needs to be cut back before the repairs can be completed. It was also noted that there are two benches on the recreation field that need hedging cleared. ACTION – Clerk to discuss with Dominic Pallett.

057/21-22 Ickleton and climate change

Cllr Molloy proposed that the Parish Council considers climate change initiatives that could be implemented in the Parish. Cllr Cheney proposed, Cllr Molloy seconded and it was resolved that that Parish Council would request that the village hall committee investigates the possibility of installing solar panels on the roof in a joint effort with the Parish Council. Cllr Molloy also suggested that a monthly climate change top tip is featured in Icene.

058/21-22 Parish Council paperwork archiving

Cllr Sadler is currently sorting through paperwork retained by the Parish Council. Once sorted it is hoped that previous minutes can be saved electronically so they are easily accessible and the paperwork can be stored at the Cambridgeshire Archives building in Ely.

059/21-22 Parish Council Code of Conduct

The Local Government Association (LGA) has developed a model Code of Conduct in association with key partners after a consultation with the sector. The model Code of Conduct was shared with the Parish Councillors who were asked to consider it for adoption. The Parish Council were not opposed but it was resolved that as there will be an election in May 2022, the new model Code of Conduct should be adopted at the meeting in which the elected Councillors take office.

060/21-22 Parish Council Policies

An Illegal Encampment Policy template was presented to the Parish Council, who decided that it should be treated as an information source as opposed to a formally adopted policy. The Equal Opportunities and Children and Adult at Risk Safeguarding Policies adopted in January 2017 were reviewed. Additions were made to the Equal Opportunities Policy to the list of grounds for discrimination and it was resolved that the amended version was adopted. No amendments or additions were made to the Children and Adult at Risk Safeguarding Policy.

061/21-22 DATE OF NEXT MEETING:

Wednesday 15th September 2021

Any business and payments to be considered at the Parish Council Meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

The meeting closed at 10.06 pm